

## **Baca Grande Water and Sanitation District: LINE EXTENSION PROCESS -2019**

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1. **Application Submittal:** Customer submits line extension application with \$250.00 permit fee.
2. **District Review:** Utility Superintendent reviews application, conducts a site visit and approves project concept.
3. **Final Approval:** The customer/contractor shall provide three (3) sets of engineer-approved plans to the District for final approval. When the District issues a permit based on plans that are required, the Engineer will endorse the plans in writing. The endorsed plans and specifications shall not be changed, modified or altered without authorization from the District.
4. **District Engineer Approval:** The application, plan specifications, insurance certificates and other data will be reviewed by the District Engineer. If the Engineer finds that the plan described conforms to the requirements of the Rules and Regulations and that all required fees have been paid, a permit will be issued. All applications will be reviewed and comments provided to the customer.
5. **Construction meeting:** Prior to work beginning, the District and contractor will meet to review the project. No work will begin without a permit.
6. **Final Inspection and Acceptance:** The District will complete a final inspection and acceptance of the completed project.

**The above items may be submitted by mailed or dropped off at the following address:**

**Baca Grande Water and Sanitation District  
57 Baca Grant Way S – PO Box 520  
Crestone, CO 81131  
719-256-4310**



# BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way S - PO Box 520 | Crestone, Colorado 81131-0520

p: 719-256-4310 | f: 719-256-4309 | [www.bacawater.com](http://www.bacawater.com) | [info@bacawater.com](mailto:info@bacawater.com)

## APPLICATION FOR LINE EXTENSION

Property owners desiring the extension of District water or sewer lines shall be required to bear the cost of such extensions to a location specified by the District, which will ensure uninterrupted mainline operations when subsequent line extensions are required.

*All fees are subject to the District's current fee schedule.*

### APPLICANT INFORMATION

#### APPLICANT

Print Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

The undersigned hereby makes application for service from the Baca Grande Water and Sanitation District (District) at the herein named premises. The undersigned will assume all expenses of the tap, pipe, and other appurtenances in accordance with the schedule of rates and charges as adopted by the District. Water use and supply are subject at all times to the Rules and Regulations established by the District.

\_\_\_\_\_(Initial) Applicant has printed and read the Rules and Regulations.

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### SERVICE ADDRESS

Lot Number: \_\_\_\_\_ Account Number: \_\_\_\_\_

Street Name: \_\_\_\_\_ Parcel Number: \_\_\_\_\_

#### OWNER

If applicant is not owner, please submit Owner's Authorization Letter.

Print Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

DISTRICT USE ONLY			
Application Received By (Employee Name):			
Payment: Check #	Credit Card Confirmation #	Customer Account #	Work Order #
Payment: Check #	Credit Card Confirmation #	Customer Account #	Work Order #
Payment: Check #	Credit Card Confirmation #	Customer Account #	Work Order #

**PROJECT INFORMATION**

Residential:  Commercial:  
Main Size:  2"  3"  4"  6"  8"

Main Length: \_\_\_\_\_

Main Location \_\_\_\_\_

**FUTURE SERVICE INSTALLATION**

Building Lots to be served: \_\_\_\_\_

Comments: \_\_\_\_\_

**Design (Site) Plan Required**

Plan Submitted

Work to be performed by: \_\_\_\_\_

Approved Contractor: \_\_\_\_\_

Engineer Approval: \_\_\_\_\_

Operations Staff Inspection

\_\_\_\_\_  
Utility Superintendent Approval Signature

\_\_\_\_\_  
District Manager Approval Signature

\_\_\_\_\_  
Date

<b>Operator:</b>	<b>Date:</b>
<b>Water System:</b>	<b>Photos:</b>
S. Crestone <input type="checkbox"/>	Tap: <input type="checkbox"/>
Fallen Tree <input type="checkbox"/>	Sewer : <input type="checkbox"/>
Moonlight <input type="checkbox"/>	Water: <input type="checkbox"/>
Brook View <input type="checkbox"/>	Tracer Wire Installed: <input type="checkbox"/>
Cottonwood <input type="checkbox"/>	GIS/GPS Taps & Curb Stops: <input type="checkbox"/>
	Water Main Size: _____