

**BACA GRANDE WATER AND SANITATION DISTRICT**

57 Baca Grant Way South  
Crestone, Colorado 81131

**NOTICE OF SPECIAL MEETING AND AGENDA**

**Board of Directors:**

Cindy Reinhardt  
Martin Macaulay  
Michael Scully  
Kyle Grote  
Judy DeLuca

**Office:**

President  
Vice President  
Treasurer  
Secretary  
Assistant Secretary

**Term/Expiration:**

2016/May 2016  
2018/May 2018  
2018/May 2018  
2016/May 2016  
2016/May 2016

**DATE:** July 24, 2015  
**TIME:** 8:00 A.M.  
**PLACE:** BGW&SD Shop  
57 Baca Grant Way South  
Crestone, Colorado 81131

- I. ADMINISTRATIVE MATTERS
- A. Present disclosures and potential conflicts of interest.
  - B. Approve Agenda.
  - C. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.
    - Approve Minutes from the June 19, 2015 regular meeting (enclosure - 002).
    - Review and accept unaudited financial statements for the period ending June 30, 2015, and current schedule of cash position (enclosure - 003).
  - D. Board and Staff Reports
    - District Manager’s Report (enclosure - 004)
    - Operations Manager Report (enclosure – 005)
    - Operations Report (enclosure - 006)
    - Administrative Report (enclosure - 007)
    - Engineer’s Report (enclosure - 008)
  - E. Status of Amended and Restated Intergovernmental Agreement with Town of Crestone (enclosure – 009).
  - F. Discuss correspondence from Saguache County regarding conditional use permit at 3926 Cordial Way (enclosure – 010).
  - G. Consider sending Board Members and Staff to the Annual SDA Conference on September 23, 24 and 25, 2015.
- II. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).
- III. OFFICE ADMINISTRATION
- A. Discuss administrative follow-ups.
- IV. OPERATIONS
- A. Discuss operational follow-ups.
  - B. Status of Well 18 Pump/Motor Failure Demand Letter to Royal Electric. (ADJOURN TO EXECUTIVE SESSION MATTERS IF NECESSARY- §24-6-402(4)(b),(e) and (f), C.R.S.)
- V. CAPITAL IMPROVEMENTS
- A. Review Capital Funding Sources and Uses (enclosure - 011).
  - B. Status of 2015 Capital Projects
- VI. FINANCIAL MATTERS
- A. Review and approve the check register for the period ending July 24, 2015, as follows (enclosure - 012):
 

General Fund:	\$	9,346.32
Debt Service Fund	\$	-0-
Capital Projects Fund:	\$	3,146.25
Enterprise Fund:	\$	67,864.98
<b>Total:</b>	<b>\$</b>	<b>80,357.55</b>
  - B. Financial summary.
  - C. Review and consider acceptance of 2014 Audited Financial Statements (enclosure - 013) and authorize execution of Representations Letter.
  - D. Discuss and consider appointing budget committee to prepare the 2016 budget.
- VII. LEGAL MATTERS
- VIII. EXECUTIVE SESSION MATTERS - §24-6-402(4)(b),(e) and (f), C.R.S.
- A. Water Matters.
  - B. Personnel Matters.
- IX. OTHER BUSINESS
- X. ADJOURNMENT

**THE NEXT REGULAR MEETING IS SCHEDULED FOR AUGUST 21, 2015.**