

BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South
Crestone, Colorado 81131

NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Cindy Reinhardt	President	2016/May 2016
Martin Macaulay	Vice President	2018/May 2018
Michael Scully	Treasurer	2018/May 2018
Vicki Matthews	Secretary	2016/May 2016
Kyle Grote	Assistant Secretary	2016/May 2016

DATE: June 20, 2014
TIME: 8:00 A.M.
PLACE: BGW&SD Shop
57 Baca Grant Way South
Crestone, Colorado 81131

I. ADMINISTRATIVE MATTERS

A. Present disclosures and potential conflicts of interest.

B. Approve Agenda.

C. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approve Minutes from the May 16, 2014 regular meeting (enclosure).
 - Engineer's Report (enclosure).
 - Operations Report (enclosure).
 - Administrative Report (enclosure).
 - District Manager's Report (enclosure).
 - Ratify approval of Independent Contractor Agreement (Pump Repair Services) between the District and DEMRS, Inc. d/b/a Denver Electric Motor (scope of services and fee schedule - enclosed).
 - Ratify hiring Benjamin Potter as temporary employee for seasonal collections system cleaning.
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D. Acknowledge resignation of Director Matthews (enclosure). Consider election of Secretary.

E. Discuss process for appointment of eligible elector to fill Board vacancy.

II. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

A. _____

III. OFFICE ADMINISTRATION

A. Review Administrative Report and discuss administrative follow-ups.

1. Status of billing corrections for Dharma Ocean Foundation.

IV. OPERATIONS

A. Review Operations Report and discuss operational follow-ups.

1. Discuss status of annual fire hydrant maintenance.

2. Discuss status of Well 18 Booster Pump.

3. Discuss Compliance Advisory (enclosures – Advisory Letter and Response Letter).

4. Discuss Consumer Confidence Report (to be distributed under separate cover).

B. Discuss 2014 Biosolids Land Application Project.

1. Review engineer's recommendation of award for the contract (enclosed with Engineer's Report).

2. Review and consider approval of an Independent Contractor Agreement for 2014 Biosolids Land Application Project between the District and RMS Utilities, Inc. (scope of services and fee schedule - enclosed).
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- C. Discuss Intergovernmental Agreement for Vactor Truck Operation Training between the District and Center Sanitation District.
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- D. Review and consider approval of Independent Contractor Agreement for Safety Training and Consulting Services between the District and Rio Grande Health and Safety (scope of services and fee schedule - enclosed).
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V. CAPITAL IMPROVEMENTS

- A. Review Capital Funding Sources and Uses (enclosure).
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- B. Discuss status of 2014 Water Distribution System Improvements Project.
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- C. Discuss Well 18 Rehabilitation Project.
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- D. Discuss status of Alpine Overlook Sewer Main Replacement Project.
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VI. FINANCIAL MATTERS

- A. Review and approve the payment of claims for the period ending June 20, 2014, as follows (to be distributed):

General Fund:	\$
Capital Projects Fund:	\$
Enterprise Fund:	\$ _____
Total:	\$

- B. Review and accept unaudited financial statements for the period ending May 31, 2014, current schedule of cash position and cash flow projection through February, 2015 (enclosure; cash flow projection – to be distributed).
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- C. Conduct Public Hearing to consider Amendment to 2013 Budget and adoption of Resolution to Amend the 2013 Budget and Appropriate Expenditures (enclosure - Resolution).
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- D. Discuss payroll withholding issues.
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VII. LEGAL MATTERS

- A. _____

VIII. EXECUTIVE SESSION MATTERS - §§24-6-402(4)(b),(e) and (f), C.R.S. (TO BE DISCUSSED AT APPROXIMATELY 12:00 NOON OVER THE LUNCH PERIOD IF NECESSARY)

- A. Water Matters.
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- B. Personnel Matters.
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IX. OTHER BUSINESS

- A. Discuss Director Orientation.
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- B. Discuss use of committees.
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X. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR JULY 18, 2014.**