

# BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South  
Crestone, Colorado 81131

## NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Vicki Matthews	President	2016/May 2016
Martin Macaulay	Vice President	2018/May 2018
Cindy Reinhardt	Treasurer	2016/May 2016
Kyle Grote	Secretary	2016/May 2016
Michael Scully	Assistant Secretary	2018/May 2018

DATE: May 16, 2014  
TIME: 8:00 A.M.  
PLACE: BGW&SD Shop  
57 Baca Grant Way South  
Crestone, Colorado 81131

### I. ADMINISTRATIVE MATTERS

A. Present disclosures and potential conflicts of interest.

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B. Approve Agenda.

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C. Discuss results of the May 6, 2014 Election.

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D. Administer Oaths of Office to newly elected directors.

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E. Consider election of Officers:

President \_\_\_\_\_

Vice President \_\_\_\_\_

Treasurer \_\_\_\_\_

Secretary \_\_\_\_\_

Assistant Secretary \_\_\_\_\_

F. Discuss conducting Board Member Orientation.

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G. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approve Minutes from the April 18, 2014 regular meeting (enclosure).
  - Engineer’s Report (enclosure).
  - Operations Report (enclosure).
  - Administrative Report (enclosure).
  - District Manager’s Report (enclosure).
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II. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

A. \_\_\_\_\_

III. OPERATIONS

A. Review and discuss operational follow-ups.

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B. Review and discuss 2014 Biosolids Land Application Project.

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C. Discuss SCADA security options.

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IV. CAPITAL IMPROVEMENTS

A. Review Capital Funding Sources and Uses (to be distributed).

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B. Discuss 2014 Water Distribution System Improvements Project status.

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C. Discuss Well 18 Rehabilitation Project.

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D. Review and consider approval of Alpine Over Look Sewer Main Replacement Project (enclosure - Capital Project Summary Sheet).

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E. Discuss potential USDA grant funding for design of wastewater treatment plant improvements.

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V. FINANCIAL MATTERS

- A. Review and approve the payment of claims for the period ending May 16, 2014, as follows (to be distributed):

General Fund:	\$
Capital Projects Fund:	\$
Enterprise Fund:	\$ _____
<b>Total:</b>	<b>\$</b>

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- B. Review and accept unaudited financial statements for the period ending April 30, 2014, current schedule of cash position and cash flow projection through February, 2015 (enclosure; cash flow projection – to be distributed).
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- C. Discuss payroll withholding issues.
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- D. Review and consider acceptance of 2013 Audited Financial Statements (draft Audit to be distributed under separate cover) and authorize execution of Representations Letter.
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VI. LEGAL MATTERS

- A. Discuss request from Shumei International Institute, Inc. for variance from water and sewer service for 187 acre parcel under development (discussion may be subject to executive session §§24-6-402(4)(b) and (e), C.R.S.).
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VII. EXECUTIVE SESSION MATTERS - §§24-6-402(4)(b)(e) and (f), C.R.S. (TO BE DISCUSSED AT APPROXIMATELY 12:00 NOON OVER THE LUNCH PERIOD IF NECESSARY)

- A. Water Matters.
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- B. Personnel Matters.
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- C. Third Party Negotiations – Shumei International Institute, Inc.
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VIII. OTHER BUSINESS

- A. Discuss status of recent discussions with Neighbors Helping Neighbors regarding the establishment of a Utility Assistance Program.
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- B. \_\_\_\_\_

- IX. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR JUNE 20, 2014.**