

BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South
Crestone, Colorado 81131

NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Vicki Matthews	President	2014/May 2014
Martin Macaulay	Vice President	2014/May 2014
Cindy Reinhardt	Treasurer	2016/May 2016
Kyle Grote	Secretary	2016/May 2016
Parvin J. Johnson, Sr.	Assistant Secretary	2016/May 2016

DATE: December 13, 2013
TIME: 8:00 A.M.
PLACE: BGW&SD Shop
57 Baca Grant Way South
Crestone, Colorado 81131

I. ADMINISTRATIVE MATTERS

- A. Present disclosures and potential conflicts of interest.
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- B. Approve Agenda.
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- C. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approval of Minutes from the November 15, 2013 regular meeting (enclosure).
 - Engineer's Report (enclosure).
 - Operations Report (enclosure).
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II. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

- A. _____

III. OPERATIONS

- A. Discuss request from resident Bill Folk regarding waiver of consolidation fee and refund of tap fee.
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- B. Discuss Corrosion Control Study.

- C. Review and discuss operational follow-ups.

- D. Discuss the Discharge Permit for the Aspen Institute wastewater treatment facility.

- E. Review and consider approval of Third Addendum to Independent Contractor Agreement between the District and North Line GIS, LLC for Ongoing GIS Services (enclosure).

IV. CAPITAL IMPROVEMENTS

- A. Discuss status of Water Conservation Project and Division of Local Government funding opportunities.

- B. Discuss status of Supplemental Environmental Project and discussions with Colorado Department of Public Health and Environment regarding fines.

- C. Review Capital Funding sources and uses and discuss long-term planning (to be distributed).

 - 1. Discuss and consider approval of purchase of backhoe (to be distributed).

- D. Discuss status of grant funding and consider approval of Revolving Fund Pre-loan Planning/Design Assistance Grant Agreement between the District and the Colorado Water Resources and Power Development Authority, as approved by the Water Quality Control Division (enclosure).

 - 1. Review and consider approval First Addendum to the Independent Contractor Agreement (Domestic Wastewater Facilities Support Engineering Services) between the District and TST Inc. of Denver for the design grant preliminary engineering report (enclosure).

V. FINANCIAL MATTERS

- A. Review and approve the payment of claims for the period ending December 13, 2013, as follows (to be distributed):

General Fund:	\$
Capital Projects Fund:	\$
Enterprise Fund:	\$ _____
Total:	\$

- B. Review and accept unaudited financial statements for the period ending November 30, 2013, current schedule of cash position and cash flow projection through August, 2014 (to be distributed).
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VI. LEGAL MATTERS

- A. Consider adoption of 2014 Annual Administrative Resolution (enclosure). Discuss 2014 regular meeting dates.
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- B. Consider approval of Resolution Calling May 6, 2014 Election (enclosure). Self-Nomination forms are due by February 28, 2014.
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- C. Consider approval of Renewed Engagement Letter for General Counsel Services with White, Bear and Ankele, P.C. and termination of First Amendment to Original Engagement Letter (to be distributed under separate cover).
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- D. Consider approval of Engagement Letter and termination of Addendum between the District and Special District Management Services, Inc.
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- E. _____
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VII. EXECUTIVE SESSION MATTERS - §24-6-402(4)(b)(e) and (f), C.R.S. (TO BE DISCUSSED AT APPROXIMATELY 12:00 NOON OVER THE LUNCH PERIOD IF NECESSARY)

- A. Water Matters.
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- B. Personnel Matters.
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VIII. OTHER BUSINESS

- A. Discuss 2014 Board Retreat and Annual Planning Work Session.
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- B. Discuss employee bonuses.
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- C. _____

- IX. ADJOURNMENT **THERE ARE NO FURTHER REGULAR MEETINGS SCHEDULED IN 2013.**