

BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South
Crestone, Colorado 81131

NOTICE OF SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Vicki Matthews	President	2014/May 2014
Martin Macaulay	Vice President	2014/May 2014
Cindy Reinhardt	Treasurer	2016/May 2016
Kyle Grote	Secretary	2016/May 2016
Parvin J. Johnson, Sr.	Assistant Secretary	2016/May 2016

DATE: **September 28, 2012**

TIME: 8:00 A.M.

PLACE: BGW&SD Shop
57 Baca Grant Way South
Crestone, Colorado 81131

I. ADMINISTRATIVE MATTERS

A. Present disclosures and potential conflicts of interest.

B. Approve Agenda.

C. Review and consider approval of the August 17, 2012 Regular Meeting Minutes (enclosure).

II. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

A. _____

III. WATER MATTERS

A. _____

IV. OPERATIONS

A. Review Operations Report (enclosure).

- B. Discuss status of Corrosion Control Study and implementation of soda ash as water treatment method.
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- C. Review and discuss implementation of continuity of operations plan (enclosure).
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V. CAPITAL IMPROVEMENTS

- A. Review and discuss Engineer's Report (enclosure).
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- B. Status of proposals from Timber Line Electric and Control Corporation and for SCADA Integration and Reporting Enhancements at office computers.
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- C. Review and consider ratifying approval of Independent Contractor Agreement between the District and Ecodynamics, Inc. for Well 17 Pump Installation (enclosure).
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- D. Review and consider approval of Independent Contractor Agreement between the District and Olsson Associates, Inc. for Domestic Wastewater Treatment Works Support Services (enclosure).
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- E. Review and consider ratifying approval of Independent Contractor Agreement between the District and Olsson Associates, Inc. for Public Water System Support Services (enclosure).
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- F. Discuss weekly staffing requirements.
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VI. FINANCIAL MATTERS (at approximately 10:00 A.M.)

- A. Review and approve the payment of claims for the period ending September 28, 2012 as follows (to be distributed under separate cover):

	Period Ending September 28, 2012
General Fund	\$
Cap. Projects Fund	
Enterprise Fund	
Total Claims	\$

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- B. Review and accept unaudited financial statements for the period ending August 31, 2012 and current schedule of cash position (enclosure).

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- C. Review current cash flow analysis (to be distributed at the meeting).

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- D. Consider adoption of Resolution No. 2012-09-01 Certifying Delinquent Water and Sewer Fees to Saguache County Treasurer for Collection (enclosure - Exhibit to Resolution to be distributed at the meeting).

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- E. Discuss status of grant funding applications and research.

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- F. Discuss status of 2013 draft Budget.
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VII. LEGAL MATTERS

- A. _____

VIII. EXECUTIVE SESSION MATTERS (§24-6-402(4) (b) (e) and (f), C.R.S.) (TO BE DISCUSSED AT APPROXIMATELY 12:00 NOON OVER THE LUNCH PERIOD IF NECESSARY)

- A. Water Matters.
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B. Personnel Matters.

C. Farner Enterprises, Inc. construction matters.

D. Brown and Caldwell construction design matters.

IX. OTHER BUSINESS

A. Discuss Article for November 2012 publication in the Crestone Eagle.

B. Discuss public outreach.

X. ADJOURNMENT

**THE NEXT REGULAR MEETING IS SCHEDULED FOR
OCTOBER 19, 2012.**