

# BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South  
Crestone, Colorado 81131

## NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Vicki Matthews	President	2014/May 2014
Martin Macaulay	Vice President	2014/May 2014
Cindy Reinhardt	Treasurer	2016/May 2016
Kyle Grote	Secretary	2016/May 2016
Parvin J. Johnson, Sr.	Assistant Secretary	2016/May 2016

DATE: November 16, 2012  
TIME: 8:00 A.M.  
PLACE: BGW&SD Shop  
57 Baca Grant Way South  
Crestone, Colorado 81131

### I. ADMINISTRATIVE MATTERS

- A. Present disclosures and potential conflicts of interest.
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- B. Approve Agenda.
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- C. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approval of Minutes from the October 19, 2012 Regular Meeting (enclosure).
  - Approval of Minutes from the October 19, 2012 Planning and Budget Work Session (enclosure).
  - Approval of the payment of claims for period ending November 16, 2012 totaling \$ \_\_\_\_\_ (to be distributed at the meeting).
  - Acceptance of unaudited financial statements for the period ending October 31, 2012 and current schedule of cash position (to be distributed at the meeting).
  - Operations Report (enclosure).
  - Engineer's Report (enclosure).
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II. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

A. \_\_\_\_\_

III. OPERATIONS

A. Discuss status of Corrosion Control Study.  
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B. Discuss field staff schedule.  
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IV. CAPITAL IMPROVEMENTS

A. Review and consider approval of Service Agreement with Craig Electric, LLC for Implementation of Phase Monitoring at Water Pump Stations and Wastewater Lift Stations (to be distributed at the meeting).  
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B. Review and consider approval of Service Agreement with Timber Line Electric and Control Corporation, LLC for Software Additions and Telemetry Reprogramming (enclosure).  
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C. \_\_\_\_\_

V. FINANCIAL MATTERS (*Budget Hearing at approximately 8:30 A.M.*)

A. Conduct public hearing to consider Amendment to 2012 Budget. Consider adoption of Resolution to Amend the 2012 Budget and Appropriate Expenditures (enclosure – 2012 Budget Amendment Resolution).  
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B. Conduct Public Hearing on the proposed 2013 Budget and consider adoption of Resolutions to Adopt the 2013 Budget, Appropriate Sums of Money and Set Mill Levies for General Fund\_\_\_ Debt Service Fund\_\_\_ Other Fund\_\_\_\_\_  
(enclosures – draft 2013 Budget and Resolutions).  
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- C. Discuss status of grant funding applications and research (enclosures).
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- D. Consider engagement of Wagner Barnes, P.C. to perform the 2012 Audit for an amount not to exceed \$8,400 (enclosure).
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VI. LEGAL MATTERS

- A. Consider adoption of Resolution 2012-11-\_\_ : 2013 Annual Administrative Matters Resolution (enclosure).
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- B. Discuss status of re-assessment of properties within the District by Saguache County Assessor.
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VII. EXECUTIVE SESSION MATTERS (§24-6-402(4) (b) (e) and (f), C.R.S.) (TO BE DISCUSSED AT APPROXIMATELY 12:00 NOON OVER THE LUNCH PERIOD IF NECESSARY)

- A. Water Matters.
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- B. Personnel Matters.
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- C. Brown and Caldwell construction design matters.
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VIII. OTHER BUSINESS

- A. Discuss Article for December 2012 publication in the Crestone Eagle.
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- B. Discuss 2013 Board Member retreat (January 18, 2013 suggested date).
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IX. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR  
DECEMBER 14, 2012**