

BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South
Crestone, Colorado 81131

NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Vicki Matthews	President	2014/May 2014
Martin Macaulay	Vice President	2014/May 2014
Cindy Reinhardt	Treasurer	2016/May 2016
Kyle Grote	Secretary	2016/May 2016
Parvin J. Johnson, Sr.	Assistant Secretary	2016/May 2016

DATE: June 15, 2012

TIME: 9:00 A.M.

PLACE: BGW&SD Shop
57 Baca Grant Way South
Crestone, Colorado 81131

I. ADMINISTRATIVE MATTERS

A. Present disclosures and potential conflicts of interest.

B. Approve Agenda.

C. Review and consider approval of the May 18, 2012 Regular Meeting Minutes (enclosure).

II. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

A. _____

III. WATER MATTERS (at approximately 10:00 A.M.)

A. Discuss Outstanding Water Matters with Water Counsel (Executive Session, §§24-6-402(4)(b) and (e), C.R.S. if necessary).

IV. OPERATIONS

- A. Review operations report (to be distributed at the meeting).

- B. Discuss status of Corrosion Control Analysis.

- C. Discuss status of Aspen Wastewater Treatment Facility.

- D. Discuss potential water line flushing program.

- E. Review and consider approval of engagement of Rio Grande Safety & Health, LLC for emergency planning services (enclosure).

V. CAPITAL IMPROVEMENTS

- A. Discuss status of SCADA control equipment installation.

- B. Discuss status of Well 18 Replacement Well.

- C. Review and consider approval of improvements to the Moonlight Transfer Station (to be distributed at the meeting).

- D. Review and consider approval of improvements to Cottonwood Pump Station (to be distributed at the meeting).

- E. Review and consider approval of improvements necessary to accomplish additional integration of the Supervisory Control and Data Acquisition ("SCADA") System (to be distributed at the meeting).

- F. Review and consider approval of improvements necessary to provide enhanced alarm and notification functions of SCADA System (to be distributed at the meeting).
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VI. FINANCIAL MATTERS

- A. Review and approve the payment of claims for the period ending June 15, 2012 as follows (to be distributed under separate cover):

	Period Ending June 15, 2012
General Fund	\$
Cap. Projects Fund	
Enterprise Fund	
Total Claims	\$

- B. Review and accept unaudited financial statements for the period ending May 31, 2012 and current schedule of cash position (to be distributed under separate cover).
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- C. Review current cash flow analysis (to be distributed at the meeting).
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- D. Conduct public hearing to consider Amendment to 2011 Budget. Consider adoption of Resolution to Amend the 2011 Budget and Appropriate Expenditures, if necessary (enclosure -Resolution).
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- E. Discuss status of grant funding applications and research.
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- F. Discuss status of 2011 Audit.
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- G. Discuss reassessment of properties within the District.
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VII. LEGAL MATTERS

- A. Consider approval of Utility Easement from the Baca Grande Property Owners Association for Tract B Greenbelt Sewerline.

- B. Consider approval for Arkansas Valley Surveyors for preparation of legal description for the Utility Easement from the Baca Grande Property Owners Association for Tract B Greenbelt Sewerline.

- C. Discuss status of the U.S. Forest Service trail study (enclosure).

VIII. EXECUTIVE SESSION MATTERS (§§24-6-402(4), C.R.S.) (TO BE DISCUSSED AT APPROXIMATELY 12:00 NOON OVER THE LUNCH PERIOD IF NECESSARY)

- A. Personnel - (§24-6-402(4)(f), C.R.S.)

- B. Farner Enterprises, Inc. construction matters.

- C. Brown and Caldwell Constructors design matters.

IX. OTHER BUSINESS

- A. Discuss Article for August 2012 publication in the Crestone Eagle.

- B. Consider sending Board member(s) to the 2012 SDA Annual Conference in Keystone on September 19, 20, and 21, 2012.

- X. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR JULY 20, 2012.**