

BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South
Crestone, Colorado 81131

NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Christine Canaly	President	2012/May 2012
Vicki Matthews	Vice President	2014/May 2014
Martin Macaulay	Secretary/Treasurer	2014/May 2014
Philip Madonna	Assistant Secretary	2012/May 2012
Parvin J. Johnson, Sr.	Assistant Secretary	2012/May 2012

DATE: October 21, 2011
TIME: 9:00 A.M.
PLACE: BGW&SD Shop
57 Baca Grant Way South
Crestone, Colorado 81131

I. ADMINISTRATIVE MATTERS

A. Present disclosures and potential conflicts of interest.

B. Approve Agenda.

C. Review and consider approval of the September 30, 2011 Special Meeting Minutes (enclosure).

II. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

A. _____

III. WATER MATTERS (at approximately 9:15 A.M.)

A. Discuss Outstanding Water Matters with Water Counsel (Executive Session, §§24-6-402(4)(b) and (e), C.R.S. if necessary).

B. Discuss relocation of Well 17.

IV. OPERATIONS

- A. Discuss status of Aspen Wastewater Treatment Facility.

- B. Review and consider proposal by Tetra Tech Inc. for Corrosion Control Program Analysis (to be distributed at the meeting).

- C. Discuss status of water system served by Motel Well.

- D. Status of Vactor Truck.

- E. Discuss status of GIS project.

- 1. Review and consider approval of Second Addendum to Independent Contractor Agreement between the District and North Line GIS, LLC for Ongoing GIS Services (to be distributed at the meeting).

- F. Consider Proposal from North Line GIS for Preparation of District Boundary Map for Statutory Filings.

V. CAPITAL IMPROVEMENTS

- A. Discuss status of capital projects.

- 1. Review and consider ratifying approval of Change Order No. 21 to the contract with Farner Enterprises, Inc. for an increase to the contract value in the amount of \$_____ (to be distributed).

- 2. Review and consider approval of Application for Payment No. 15 to the contract with Farner Enterprises for the Water and Wastewater System Improvements Project in the amount of \$8,688.04 (enclosure).

- B. Discuss status of improvements to Well 18.

- C. Discuss status of improvements to the Aspen Wastewater Treatment Facility.

- D. Discuss Status of Service Agreements with EPPI for Aspen WWTF and the Motel Well Projects (enclosure).

- E. Discuss status of decommissioning Mobile Home Estates Wastewater Treatment Facility.

- F. Review proposal for surveying regarding an access road for the Spiritual Life Institute (to be distributed).

- G. Review and consider approval of Agreement with Timber Line Electric & Control Corporation for General SCADA and Electrician Services (Agreement enclosed - Scope of Work to be distributed).

- H. Consider Proposals for Installation of Effluent Flow Meter at Aspen WWTF (to be distributed).

VI. FINANCIAL MATTERS

- A. Review and approve the payment of claims for the period ending October 21, 2011 as follows (to be distributed at the meeting):

	Period Ending October 21, 2011
General Fund	\$
Cap. Projects Fund	
Enterprise Fund	
Total Claims	\$

- B. Review and accept unaudited financial statements for the period ending September 30, 2011 and current schedule of cash position (to be distributed).

- C. Review current cash flow analysis (to be distributed at the meeting).

- D. Consider adoption of Resolution No. 2011-10-01 Certifying Delinquent Water and Sewer Fees to Saguache County Treasurer for Collection (enclosure).

VII. LEGAL MATTERS

- A. Discuss status of assessment of properties within the District by Saguache County Assessor.

- B. Discuss Status of Memorandum of Understanding with US Forest Service for Cottonwood Creek Plant Traffic Monitoring Efforts.

- C. Discuss Road Access and Waterline Updated Easements from Jamie Ireland and Request for Payment of Attorneys' Fees.

- D. Discuss District's Line Extension Policy and Recommended Revisions Thereto.

VIII. EXECUTIVE SESSION MATTERS (§§24-6-402(4), C.R.S.) (TO BE DISCUSSED AT APPROXIMATELY 12:00 NOON OVER THE LUNCH PERIOD IF NECESSARY)

- A. Personnel - (§24-6-402(4)(f), C.R.S.)

- B. Farner Enterprises construction matters.

- C. Brown and Caldwell design matters.

- D. Discuss correspondence to the Colorado Department of Health and Environment from Porzak Browing & Bushong, LLP.
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IX. OTHER BUSINESS

- A. Discuss Article for November publication in the Crestone Eagle.
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- X. ADJOURNMENT **THE NEXT MEETING IS SCHEDULED FOR NOVEMBER 18, 2011 - BUDGET HEARING**