

BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South
Crestone, Colorado 81131

NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Christine Canaly	President	2012/May 2012
Vicki Matthews	Vice President	2014/May 2014
Martin Macaulay	Secretary/Treasurer	2014/May 2014
Philip Madonna	Assistant Secretary	2012/May 2012
Parvin J. Johnson, Sr.	Assistant Secretary	2012/May 2012

DATE: May 20, 2011

TIME: 9:00 A.M.

PLACE: BGW&SD Shop
57 Baca Grant Way South
Crestone, Colorado 81131

I. ADMINISTRATIVE MATTERS

A. Present disclosures and potential conflicts of interest.

B. Approve Agenda.

C. Review and consider approval of the April 15, 2011 Regular Meeting Minutes (enclosure).

II. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

A. _____

III. CRESTONE MOUNTAIN ZEN CENTER: COTTONWOOD STUDY GROUP (FOR DISCUSSION AT 9:30 A.M.)

A. Review and discuss proposal from the Crestone Mountain Zen Center Regarding Public Access to the Cottonwood Creek Trail (enclosures).

IV. WATER MATTERS

- A. Discuss Outstanding Water Matters with Water Counsel (Executive Session, §§24-6-402(4)(b) and (e), C.R.S. if necessary)
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V. OPERATIONS

- A. Discuss status of Mobile Home Estates Wastewater Treatment Facility.
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- B. Discuss status of Aspen Wastewater Treatment Facility.
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1. Discuss status of liner for sludge settling pond.
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- C. Report on Corrosion Control Study and compliance requirements.
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- D. Update on GIS Mapping Project for May.
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- E. Consider approval of liner proposal for increase in cost from \$1,650.00 to \$2,133.00
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VI. FINANCIAL MATTERS

- A. Review and approve the payment of claims for the period ending May 20, 2011 as follows (to be distributed at the meeting):

	Period Ending May 20, 2011
General Fund	\$
Cap. Projects Fund	
Enterprise Fund	
Total Claims	\$

- B. Review and accept unaudited financial statements for the period ending April 30, 2011 and current schedule of cash position (to be distributed at the meeting).
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- C. Review current cash flow analysis (to be distributed at the meeting).
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- D. Discuss the status of the 2010 Audit.
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- E. Discuss status of transfer of banking services to First Bank.
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VII. LEGAL MATTERS

- A. Conduct public hearing to consider declaration and confirmation of inclusion of property owned by The Colorado College and consider adoption of Resolution No. 2011-05-01 regarding the same (enclosure).
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- 1. Consider Request from The Colorado College for Alteration of PILOT Payments under Inclusion Agreement (to be distributed at meeting).
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- B. Discuss status of discussions with the County regarding the assessment of properties within the District.
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- C. Discuss Well 18 Waterline Easements needed from Hanne Strong.
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- D. Discuss waterline easement on Greenway property.
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XIII. CAPITAL IMPROVEMENTS

- A. Discuss status of capital projects.
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- B. Construction Matters.
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1. Review and discuss status of inquiry to Farner Enterprises and the surety provider providing the performance bond regarding intent to complete the project (enclosure) [Executive Session, §§24-6-402(4)(b) and (e), C.R.S. if necessary].
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2. Contract Change Orders.
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3. Review and consider approval of Application for Payment No. 9 to the contract with Farner Enterprises for the Water and Wastewater System Improvements Project for a credit in the amount of \$2,661.46 (enclosure).
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4. Review and consider approval of Application for Payment No. 10 to the contract with Farner Enterprises for the Water and Wastewater System Improvements Project in the amount of \$37,806.40 (enclosure).
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- C. Discuss status of improvements to the Aspen Wastewater Treatment Facility.
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- D. Consider ratification of the Independent Contractor Agreement between the District and the AVS of Buena Vista, Inc. for Surveying Services for the East Dream Way and Seven Tank Sites (enclosure).
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- E. Consider ratification of the Independent Contractor Agreement between the District and Electric Power and Process, Inc. for the Motel Well Upgrades Project (enclosure).
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IX. EXECUTIVE SESSION MATTERS (§§24-6-402(4), C.R.S.) (TO BE DISCUSSED AT APPROXIMATELY 12:00 NOON OVER THE LUNCH PERIOD IF NECESSARY)

- A. Personnel - (§24-6-402(4)(f), C.R.S.)
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- B. Farner Enterprises construction matters.
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C. Brown and Caldwell design matters.

X. OTHER BUSINESS

A. Discuss Article for June publication in the Crestone Eagle.

XI. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR
JUNE 17, 2011**

Informational Enclosure:

- Correspondence dated April 20, 2011 to Kate Steichen Re: Disconnection of Water Service and Applicable Fees and Water Tap Rights