

**BACA GRANDE WATER AND SANITATION DISTRICT**  
**Assessed Value, Property Tax and Mill Levy Information**

	<b>2015 Actual</b>		<b>2016 Adopted Budget</b>		<b>2017 Preliminary Budget</b>
<b>Assessed Valuation</b>	\$ 14,949,422	\$	12,073,444	\$	11,906,219
<b>Mill Levy</b>					
General Fund	42.000		37.000		37.000
Debt Service Fund	8.000		17.000		17.000
Temporary Mill Levy Reduction	-		-		-
Refunds and Abatements	-		-		-
<b>Total Mill Levy</b>	<u>50.000</u>		<u>54.000</u>		<u>54.000</u>
<b>Property Taxes</b>					
General Fund	\$ 507,085	\$	446,717	\$	440,530
Debt Service Fund	119,595		205,248		202,406
Temporary Mill Levy Reduction	-		-		-
Refunds and Abatements	-		-		-
<b>Actual/Budgeted Property Taxes</b>	<u>\$ 626,680</u>	\$	<u>651,965</u>	\$	<u>642,936</u>

**BACA GRANDE WATER AND SANITATION DISTRICT**

**GENERAL FUND**

**2017 Preliminary Budget**

with 2015 Actual, 2016 Adopted Budget, and 2016 Estimated Budget

	2015 Actual	01/16-09/16 YTD Actual	2016 Adopted Budget	2016 Estimate	2017 Preliminary Budget
<b>Beginning Fund Balance</b>	\$ 326,491	\$ 461,427	\$ 458,871	\$ 461,427	\$ 781,392
<b>REVENUE</b>					
Property Taxes	604,863	418,893	446,717	446,717	440,530
Less: Allowance for Uncollectable	-	-	(26,803)	(26,803)	(26,432)
Interest on Property Taxes	13,519	7,929	3,000	7,929	5,000
Specific Ownership Tax	95,141	49,820	100,800	66,427	67,200
Miscellaneous Income	8,628	6,470	3,000	1,970	2,000
Delinquent Account Fees				6,630	-
Interest	581	288	480	340	380
<b>Total Revenue</b>	<b>722,731</b>	<b>483,400</b>	<b>527,194</b>	<b>503,210</b>	<b>488,678</b>
<b>Total Funds Available</b>	<b>1,049,222</b>	<b>944,827</b>	<b>986,065</b>	<b>964,637</b>	<b>1,270,070</b>
<b>EXPENDITURES</b>					
County Treasurer's Fee	15,528	8,733	13,402	13,402	13,216
Miscellaneous	-	-	-	-	-
Audit	10,142	10,455	10,550	10,455	10,550
Legal	42,902	20,747	58,000	31,100	31,100
Management	54,474	27,151	65,000	65,000	65,000
Accounting	39,650	19,549	40,000	40,000	40,000
Elections	-	938	22,000	938	-
Directors' Fees	5,100	2,500	6,500	6,500	6,500
<b>Total Expenditures</b>	<b>167,795</b>	<b>90,074</b>	<b>215,452</b>	<b>167,395</b>	<b>166,366</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfer to Enterprise Fund	400,000	-	300,000		350,000
Transfer to Debt Service Fund	20,000	-	100,000		
Required Emerg. Reserve-TABOR		-	15,820	15,850	14,660
<b>Total Expenditures Requiring Appropriation</b>	<b>587,795</b>	<b>90,074</b>	<b>631,272</b>	<b>183,245</b>	<b>531,026</b>
CWRPDA Loan Reserve-REQUIRED	55,200	-	53,870	41,850	41,600
Capital R&R Reserve	162,212	-	203,363	203,363	400,000
Unrestricted	244,015	-	97,560	536,179	297,444
<b>ENDING FUND BALANCE</b>	<b>\$ 461,427</b>	<b>\$ 854,753</b>	<b>\$ 354,793</b>	<b>\$ 781,392</b>	<b>\$ 739,044</b>

**BACA GRANDE WATER AND SANITATION DISTRICT**

**ENTERPRISE FUND**

**2017 Preliminary Budget**

with 2015 Actual, 2016 Adopted Budget, and 2016 Estimated Budget

	<b>2015 Actual</b>	<b>01/16-09/16 YTD Actual</b>	<b>2016 Adopted Budget</b>	<b>2016 Estimate</b>	<b>2017 Preliminary Budget</b>
<b>BEGINNING FUND BALANCE</b>	272,351	560,912	404,450 \$	560,914 \$	339,603
<b>REVENUE</b>					
Water Usage Fees	334,114	244,704	343,381	326,300	326,300
Sewer Usage Fees	235,745	171,809	242,188	242,188	242,188
Less: Customer AR	-	-	(7,488)	(7,488)	(7,488)
Usage Fees Penalties	16,175	9,330	13,080	13,080	13,080
Transfer Fee	29,750	26,750	20,000	29,000	20,000
Consolidation Fee	11,000	7,000	5,000	7,000	7,000
Pmts in Lieu of Taxes	27,330	11,437	26,295	26,295	26,295
Tap Fee Installments	18,534	400	917	917	-
Hook Up/Inspection Fees	9,775	25,945	7,200	25,945	10,000
Miscellaneous Revenue	8,653	1,633	-	1,633	-
Line Extensions	-	-	2,500	-	2,500
Rent	1,800	1,350	1,800	1,800	1,800
Sale of Assets	-	10,000	-	10,000	-
Interest	(13)	345	-	425	400
<b>Total Revenue</b>	<b>692,862</b>	<b>510,704</b>	<b>654,873</b>	<b>677,095</b>	<b>642,075</b>
<b>Total Funds Available</b>	<b>965,213</b>	<b>1,071,616</b>	<b>1,059,323</b>	<b>1,238,009</b>	<b>981,678</b>

**BACA GRANDE WATER AND SANITATION DISTRICT**

**ENTERPRISE FUND**

**2017 Preliminary Budget**

with 2015 Actual, 2016 Adopted Budget, and 2016 Estimated Budget

	2015 Actual	01/16-09/16 YTD Actual	2016 Adopted Budget	2016 Estimate	2017 Preliminary Budget
<b>EXPENDITURES</b>					
Operations					
Raw Water USFSWS	102,096	66,197	112,364	99,300	112,364
Testing/NPDES Permit Fees	4,763	4,083	8,000	5,000	5,000
Insurance	28,144	33,106	40,000	33,361	40,000
Miscellaneous	119	-	500	-	500
Bad Debt Expense	7,684	7,242	677	7,242	7,000
Bank Charges	3,607	3,671	10,900	4,400	6,200
Mileage Reimbursement	453	167	1,500	400	500
Refund to Customers	-	3,052	-	3,052	5,000
Clothing Allowance	1,014	1,008	1,366	1,500	1,366
Postage	4,230	829	5,120	2,100	2,820
Copier Lease and Equipment	1,685	1,349	1,980	2,040	2,220
Office Supplies	4,044	1,878	3,200	2,900	3,200
Phone Answering Service	3,309	1,248	2,550	1,800	3,000
Computers and Media	1,412	2,815	3,200	3,200	6,000
Computer Support	4,489	779	3,640	1,200	3,500
Software Maintenance	-	2,547	2,920	2,547	10,392
Fire Extinguisher Service	1,587	480	1,200	480	2,400
Utility Maintenance Tools	3,633	4,336	5,000	5,000	5,000
Shop Supplies	1,313	734	1,500	1,200	1,500
Utility Billing	11,237	8,639	12,000	12,000	15,275
Training and Education	1,358	2,880	7,400	4,400	10,000
Advertising	1,763	91	1,800	200	1,000
Memberships	1,386	1,513	1,490	1,513	1,590
Locates	167	132	250	240	250
Meals and Lodging	2,663	2,645	3,650	3,650	5,000
Gas and Oil	6,125	4,936	9,000	7,500	9,000
Vehicle-Repairs and Maint	9,488	6,607	15,000	12,000	15,000
Diesel Fuel	4,958	3,442	8,000	5,200	8,000
Professional Fees	26,845	9,636	33,000	15,000	33,000
Professional Fees / GIS	10,665	974	6,500	1,500	1,500
Legal - Human Resources	1,387	384	1,500	1,684	1,300
<b>Total Operations</b>	<b>251,625</b>	<b>177,397</b>	<b>305,207</b>	<b>241,609</b>	<b>318,877</b>

**BACA GRANDE WATER AND SANITATION DISTRICT**

**ENTERPRISE FUND**

**2017 Preliminary Budget**

with 2015 Actual, 2016 Adopted Budget, and 2016 Estimated Budget

	2015 Actual	01/16-09/16 YTD Actual	2016 Adopted Budget	2016 Estimate	2017 Preliminary Budget
<b>Repairs &amp; Maintenance</b>					
Repair & Maint	3,620	5,678	8,500	8,600	8,500
Repairs & Maint-Water Mains	6,639	5,248	10,000	10,000	10,000
Repairs & Maint-Sewer	2,364	-	8,000	8,000	8,000
Repairs & Maint-Well No. 17 & 18	4,232	1,725	10,000	10,000	10,000
Repairs & Maint - Pump Houses	4,145	725	7,000	5,000	7,000
Repair & Maint-Reservoirs	-	980	-	980	1,500
Repair & Maint-Fire Hydrants	685	83	5,000	5,000	5,000
Repair & Maint-Aspen TP	9,175	3,672	10,000	8,000	10,000
Repair & Maint - Lift Stations	11,084	5,475	15,000	10,000	12,000
Repair & Maint-Office	9,940	2,360	3,500	3,000	3,500
Repair-Meters	9,183	543	10,000	7,000	8,000
Repair & Maint-Golf Course Well	-	1,108	2,000	1,108	2,000
Water Tank Inspection	-	5,010	9,000	5,010	6,500
Repair & Maint-Water Tanks	-	-	-	-	50,000
Repair & Maint-SCADA	-	526	5,000	1,000	5,000
Water Treatment Chemicals	8,648	11,337	12,000	12,000	13,000
Waste Water Treatment Chemicals	6,681	7,160	10,000	7,160	10,000
Retail Water Meter Parts	4,893	11,470	7,200	11,470	10,000
Line Extension Review Expense	-	910	2,500	910	2,500
Bio Solids Disposal	15,247	293	32,072	1,000	32,072
Vehicle Lease - Principal	-	35,186	70,000	43,284	70,000
Vehicle Lease - Interest	-	2,891	-	4,026	-
<b>Total Repairs &amp; Maintenance</b>	<b>96,534</b>	<b>102,379</b>	<b>236,772</b>	<b>162,548</b>	<b>284,572</b>
<b>Utilities</b>					
South Crestone Filter Plant	336	268	500	500	500
Shumei BS / Cottonwood Apt	3,615	3,372	3,500	3,500	3,700
Casita Park Pumphouse	9,756	1,054	-	1,054	1,100
Well No. 18	31,522	26,889	45,000	41,000	45,000
Shop Pumphouse	616	487	1,100	1,100	1,100
Moonlight Pumphouse	1,755	2,382	3,500	3,600	3,500
Ridgeview Pumphouse	3,094	2,224	3,500	3,500	3,500
Fallen Tree PH	2,829	1,444	3,500	3,000	3,500
Pine Cone Pumphouse	1,799	1,880	2,600	2,600	2,600
Aspen TP	14,783	12,849	20,000	20,000	20,000
Aspen TP-Propane	1,072	218	5,000	500	500
Wagon Wheel LS	3,020	2,205	5,000	3,500	5,000
Mobile Home Estates LS	2,520	2,097	3,000	3,000	3,000
Stables LS	2,884	1,362	3,000	2,100	3,000
Shop, Office, Yard	5,170	4,352	7,000	7,000	7,000
Shop, Yard, Office-Propane	710	340	2,500	1,000	2,500
Office / Cell Phones	7,908	6,433	8,000	8,000	8,232
Trash and Recycling Services	1,036	1,198	1,824	1,824	1,836
<b>Total Utilities</b>	<b>94,425</b>	<b>71,053</b>	<b>118,524</b>	<b>106,778</b>	<b>115,568</b>

**BACA GRANDE WATER AND SANITATION DISTRICT**

**ENTERPRISE FUND**

**2017 Preliminary Budget**

with 2015 Actual, 2016 Adopted Budget, and 2016 Estimated Budget

	2015 Actual	01/16-09/16 YTD Actual	2016 Adopted Budget	2016 Estimate	2017 Preliminary Budget
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Payroll

Payroll Expense	2,631	1,874	2,500	2,500	2,500
Payroll Health & Wellness Exp	391	315	2,000	500	500
Payroll-Gross	258,730	211,941	294,830	282,588	309,660
Payroll-Gross Summer Help	10,755	4,343	13,200	6,743	13,200
Payroll Taxes	4,772	3,655	5,390	4,390	6,457
PERA	37,358	29,981	44,980	40,000	44,232
Health Insurance	33,836	26,167	39,648	36,450	54,900
Worker's Compensation Insurance	13,243	12,173	14,300	14,300	16,800
<b>Total Payroll</b>	<b>361,716</b>	<b>290,449</b>	<b>416,848</b>	<b>387,471</b>	<b>448,249</b>

<b>Total Expenditures Requiring Appropriation</b>	<b>804,299</b>	<b>641,278</b>	<b>1,077,351</b>	<b>898,406</b>	<b>1,167,266</b>
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**OTHER FINANCING SOURCES (USES)**

Transfer from General Fund	400,000	-	300,000	-	350,000
Transfer from GF-Oper Reserve	-	-	-	-	-

<b>Total Other</b>	<b>400,000</b>	<b>-</b>	<b>300,000</b>	<b>-</b>	<b>350,000</b>
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<b>CWRPDA Loan Reserve</b>	<b>252,200</b>		<b>91,913</b>	<b>91,913</b>	<b>143,866</b>
<b>Technology R&amp;R Reserve</b>	<b>-</b>		<b>2,017</b>	<b>2,017</b>	<b>4,000</b>
<b>O &amp; M Reserve</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>2,400</b>
<b>Undesignated</b>	<b>308,714</b>		<b>188,042</b>	<b>245,673</b>	<b>14,146</b>

<b>ENDING FUND BALANCE</b>	<b>\$ 560,914</b>	<b>\$ 430,337</b>	<b>\$ 281,972</b>	<b>\$ 339,603</b>	<b>\$ 164,412</b>
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**BACA GRANDE WATER AND SANITATION DISTRICT**

**DEBT SERVICE FUND**

**2017 Preliminary Budget**

with 2015 Actual, 2016 Adopted Budget, and 2016 Estimated Budget

	2015 Actual	01/16-09/16 YTD Actual	2016 Adopted Budget	2016 Estimate	2017 Preliminary Budget
<b>BEGINNING FUND BALANCE</b>	153,164	108,254	125,756	108,254	160,028
<b>REVENUE</b>					
Property Taxes	109,023	185,665	205,248	205,248	202,406
Specific Ownership Tax	18,122	22,890	19,200	31,000	24,000
Less: Allowance for Uncollectable	-	-	(12,315)	(12,315)	(12,315)
Availability of Service Fees	253,903	247,903	255,825	247,903	247,903
Less: AOS Customer A/R	-	-	(61,775)	-	(60,175)
Interest on Property Taxes	445	322	500	400	400
Interest	101	77	100	100	100
					-
<b>Total Revenue</b>	381,594	456,857	406,783	472,336	402,319
<b>Total Funds Available</b>	534,757	565,110	532,539	580,590	562,347
<b>EXPENDITURES</b>					
2009 CWRPDA Interest	23,531	11,226	22,088	22,088	20,617
2009 CWRPDA Principal	71,770	36,424	73,212	73,212	74,684
2010 GO Bond Principal	50,000	-	50,000	50,000	50,000
2010 GO Bond Int	263,343	130,938	261,875	261,875	260,375
Trustee/Paying Agent Fee	200	167	200	167	200
County Treasurers Fees	2,958	4,013	6,200	5,800	6,100
Bank Charges	80	70	100	120	120
Bad Debt Expense	34,623	1,520	36,437	2,300	2,300
Arbitrage Calculations	-	-	5,000	5,000	-
<b>Total Expenditures</b>	446,503	184,357	455,112	420,562	414,396
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfer from General Fund	20,000	-	100,000		
<b>Total Expenditures Requiring Appropriation</b>	446,503	184,357	455,112	420,562	414,396
CWRPDA Loan Reserve			177,427	160,028	147,951
<b>ENDING FUND BALANCE</b>	\$ 108,254	\$ 380,753	\$ 177,427	\$ 160,028	\$ 147,951

**BACA GRANDE WATER AND SANITATION DISTRICT**

**CAPITAL PROJECTS FUND**

**2017 Preliminary Budget**

with 2015 Actual, 2016 Adopted Budget, and 2016 Estimated Budget

	2015 Actual	01/16-09/16 YTD Actual	2016 Adopted Budget	2016 Estimate	2017 Preliminary Budget
<b>BEGINNING FUND BALANCE</b>	710,781	586,331	553,828	586,331	519,982
<b>REVENUE</b>					
Interest	1,190	2,125	900	2,800	2,800
Grant Proceeds	81,837	19,129	-	50,000	376,150
<b>Total Revenue</b>	83,027	21,254	900	52,800	378,950
<b>Total Funds Available</b>	793,808	607,585	554,728	639,131	898,932
<b>EXPENDITURES</b>					
Casita Park Interconnect	147,954	2,731	-	2,731	-
Stables Lift Station	6,090	44,984	-	44,929	-
Water Rights Acquisition	16,936	5,264	60,700	5,264	55,436
Meter Replacement	30,799	-	-	-	-
Aspen WWTF - Flow Equalization	1,344	23,139	284,758	66,225	594,683
Project Management	4,355	-	-	-	-
<b>Total Expenditures</b>	207,477	76,119	345,458	119,149	650,119
<b>Total Expenditures Requiring Appropriation</b>	207,477	76,119	345,458	119,149	650,119
<b>ENDING FUND BALANCE</b>	\$ 586,331	\$ 531,466	\$ 209,270	\$ 519,982	\$ 248,813