

BACA GRANDE WATER AND SANITATION DISTRICT

NOTICE OF SPECIAL MEETING AND AGENDA

January 20, 2017

9:00 A.M.

District Office

57 Baca Grant Way South - Crestone, Colorado 81131

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Michael Scully	President	2020/May 2020
Martin Macaulay	Vice President	2018/May 2018
Lynn Drake	Secretary	2020/May 2020
Matthew Ghourdjian	Treasurer	2020/May 2020
Robert Salmi	Assistant Secretary	2018/May 2018

I. ADMINISTRATIVE MATTERS

- A. Present disclosures and potential conflicts of interest
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- B. 001- Approve Agenda
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- C. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

002- Approve Minutes from the December 9, 2016 regular meeting

003- Acknowledge the Arbitrage report for 2009

004- Acknowledge the Arbitrage report for 2010

005- Ratify Approval of the 2017 Lease Agreement with Xerox

- D. Board and Staff Reports

006- Operations Manager Report

007- Operations Report

008- Administrative Report

009- Engineer's Report

- E. Subcommittee Updates

- F. Status of review of Intergovernmental Agreement with Town of Crestone

- G. Status update on the Atalanta Inclusion request

- H. 010- Review and consider approval of an Independent Contractor Agreement with Special District Solutions, LLC. for Accounting Services

II. FINANCIAL MATTERS

- A. 011- Check Register: Consider approval of the check register for the period ending January 20, 2017, as follows:

General Fund:	\$	5594.62
Debt Service Fund	\$	-0-
Capital Projects Fund:	\$	668.52
Enterprise Fund:	\$	<u>56,420.95</u>
Total:	\$	<u>62,684.09</u>

- B. 012- Consider engagement of Wagner Barnes & Griggs, PC to perform the 2016 Audit for an amount not to exceed \$_____.
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III. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

IV. OFFICE ADMINISTRATION

- A. Discuss administrative follow-ups
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V. OPERATIONS

- A. Discuss operational follow-ups
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VI. CAPITAL IMPROVEMENTS

- A. Status of 2017 Capital Improvement Projects
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VII. LEGAL MATTERS

- A. 013- Consider Adoption of Resolution No. 2017-01-01: Annual Administrative Matters
B. 014- Consider Adoption of Resolution No. 2017-01-02: Designating the District's 24-Hour Posting Location
C. Discuss and consider Viaero Wireless Proposal (possible executive session pursuant to C.R.S. § 24-6-402(4)(a), (b), and (e)(I))
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VIII. EXECUTIVE SESSION MATTERS - §24-6-402(4)(a)(b), (e)(I) and (f)(I), C.R.S.

A. Water Matters.

B. Personnel Matters.

IX. OTHER BUSINESS

A. _____

X. ADJOURNMENT

THE NEXT REGULAR MEETING IS SCHEDULED FOR xxx xx,
2017