

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING/WORK SESSION OF THE BOARD OF DIRECTORS OF THE BACA GRANDE WATER AND SANITATION DISTRICT HELD September 26, 2016

A Special Meeting/Work Session of the Board of Directors (referred to hereafter as "Board") of the Baca Grande Water and Sanitation District (referred to hereafter as "District") was held on Monday, the 26th day of September, 2016, at 10:30 a.m. at the offices of the District, BGWSD Shop, 57 Baca Grant Way South, Crestone, Colorado. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Michael Scully
Lynn Drake
Matthew Ghourdjian
Cindy Reinhardt
Martin Macaulay

Also In Attendance Were:

Lisa A. Johnson; Special District Management Services, Inc. (via speakerphone)

Zachary P. White, Esq.; White Bear Ankele Tanaka & Waldron, (via speakerphone)

Marcus J. Lock; Law of the Rockies (via speakerphone)

JoAnn Slivka; Baca Grande Water and Sanitation District

See list for other attendees

AGENDA

Transition of the Following Services

Accounting
Legal
Management

RECORD OF PROCEEDINGS

DISCUSSION

Discussion Regarding Concerns and Transition of Services

Special District Management Services, Inc (“SDMS”) and White Bear Ankele Tanaka and Waldron (“WBATW”) have begun to have staff gather public records belonging to the District. Mr. White reported that he will continue to guide staff as needed through December 31, 2016.

Discussion continued around the following areas of focus:

Accounting:

Identify services currently being provided for by SDMS

- Need assistance with the 2017 Budget Preparation
- Review and finalize CPA services
- Create an RFP for CPA
- Identify and contact vendors of interest

Legal:

Understand the various Legal services available

- Legal services for consideration
 - Water and Sanitation
 - Human Resources
 - Property & Real Estate Law
 - Contracts
 - Customers
 - Bond Counsel
 - General Counsel

Management:

- District Manager:
 - What is the board looking for in a professional manager?
 - What are the future management needs of the District?
- Define management path in house, set a time period when those tasks will be performed
- Staff Management:
 - Staff should be overseen by representatives of the Board of Directors- President Scully and Director Drake are assigned to the task

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made, seconded, and upon vote, unanimously carried the meeting was adjourned.

Respectfully submitted,

By 

Secretary for the Meeting

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THESE MINUTES ARE APPROVED AS THE OFFICIAL SEPTEMBER 26,
2016 SPECIAL MEETING/WORK SESSION MINUTES OF THE BACA
GRANDE WATER AND SANITATION DISTRICT BY THE BOARD OF
DIRECTORS SIGNING BELOW:

Martin Macaulay

~~Cindy Reinhardt~~

Michael Scully

Michael Scully

Matthew Ghourdjian

Lynn Drake

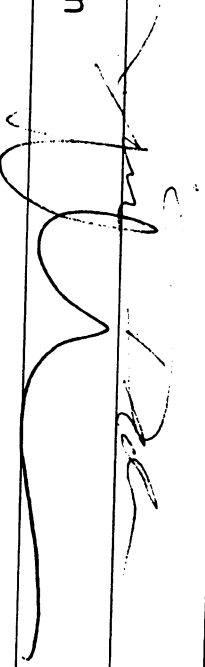


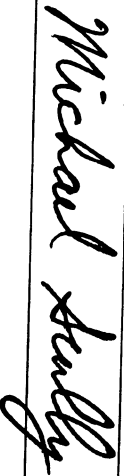
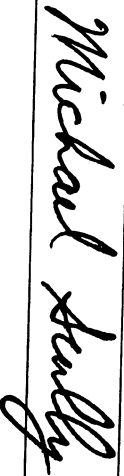
Lynn Drake



Baca Grande
Water And Sanitation
District

Baca Grande Water and Sanitation District
P.O. Box 520 | 57 Baca Grant Way S
Crestone, CO 81131-0520

September 26, 2016
Work Session

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|--------------------|--|
| Lynn Drake |  |
| Matthew Ghourdjian |  |
| Martin Macaulay |  |
| Cindy Reinhardt |  |
| Michael Scully |  |



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Water And Sanitation
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Work Session

Please print your name, address and contact information along with any issues you are interested in addressing at today's Board Meeting.
Name Address Telephone/Email Would you like Issues to be addressed to speak?

| Name | Address | Telephone/Email | Would you like to speak? | Issues to be addressed |
|-------------|---------|--------------------------|--------------------------|------------------------|
| Kyle Garate | | 256-4140 614-408-7869 | Y | Mgmt. |
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Board of Directors Sign-in

t: 719-256-4310 | f: 719-256-4309 | www.bacawater.com | info@bacawater.com