

BACA GRANDE WATER AND SANITATION DISTRICT

Post Office Box 520 - 57 Baca Grant Way South
Crestone, Colorado 81131

NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Michael Scully	President	2020/May 2020
Martin Macaulay	Vice President	2018/May 2018
Lynn Drake	Secretary	2020/May 2020
Matthew Ghourdjian	Treasurer	2020/May 2020
Vacant	Assistant Secretary	2018/May 2018

DATE: December 9, 2016
TIME: 9:00 A.M.
PLACE: BGW&SD Shop
57 Baca Grant Way South
Crestone, Colorado 81131

CALL IN INFORMATION

Dial in number: 1-605-475-5619 or 1-712-770-4218

Guest Passcode: 201365

I. ADMINISTRATIVE MATTERS

- A. Present disclosures and potential conflicts of interest.

001- Approve Agenda.

- C. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

002- Approve Minutes from the November 18, 2016 regular meeting

003- Review and accept unaudited financial statements for the period ending November 30, 2016, and current schedule of cash position

- D. Board and Staff Reports
004- Operations Manager Report
005- Operations Report
006- Administrative Report
007- Engineer's Report

- E. Execute Oath of Office for Robert Salmi

F. Discussion with Ron Garcia from US Fish and Wildlife

G. Distribute and Review Board of Director Binders

H. Discuss and Consider January Newsletter

I. **008-** Ratify Approval of Accounting Services Proposal from Special District Solutions

II. FINANCIAL MATTERS

A. **009-** Check Register: Review and consider approval of the check register for the period ending December 9, 2016, as follows:

General Fund:	\$	5268.83
Debt Service Fund	\$	-0-
Capital Projects Fund:	\$	14,822.10
Enterprise Fund:	\$	16,622.48
Total:	\$	45,835.60

III. PUBLIC COMMENT (items not on the agenda only. comments limited to 3 minutes per person and taken in order listed on sign-up sheet).

IV. OFFICE ADMINISTRATION

A. Discuss administrative follow-ups

V. OPERATIONS

A. Discuss operational follow-ups

VI. CAPITAL IMPROVEMENTS

A. Status of Flow Equalization Basin Project
See Engineer's Report for current status

VII. LEGAL MATTERS

VIII. EXECUTIVE SESSION MATTERS – C.R.S. §24-6-402(4)(a), (b), (e)(I) & (f)(I)

A. Viaero Wireless Proposal.

B. Water Matters.

C. Customer Matters.

D. Personnel Matters.

IX. OTHER BUSINESS

A. Holiday Work Schedule

The District office will be closed December 23 and 26, 2016 for Christmas and December 30, 2016 and January 2, 2017 for the New Year holiday.

B. Holiday Party

Monday, December 12, 2016, 5:30 at the Desert Sage.

X. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR
JANUARY 20, 2017**

Baca Grande
Water And Sanitation
District