

# BACA GRANDE WATER AND SANITATION DISTRICT

Post Office Box 520 - 57 Baca Grant Way South  
Crestone, Colorado 81131

## NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Michael Scully	President	2020/May 2020
Martin Macaulay	Vice President	2018/May 2018
Lynn Drake	Secretary	2020/May 2020
Matthew Ghourdjian	Treasurer	2020/May 2020
Vacant	Assistant Secretary	2018/May 2018

DATE: November 18, 2016  
TIME: 9:00 A.M.  
PLACE: BGW&SD Shop  
57 Baca Grant Way South  
Crestone, Colorado 81131

### I. ADMINISTRATIVE MATTERS

A. Present disclosures and potential conflicts of interest.

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B. Approve Agenda.

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C. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

003- Approve Minutes from the October 21, 2016 regular meeting

004- Review and accept unaudited financial statements for the period ending October 31, 2016, and current schedule of cash position

D. Board and Staff Reports

005- Operations Manager Report

006- Operations Report

007- Administrative Report

008- Engineer's Report

E. Status of sub-committee discussions regarding transition of management, accounting and legal services.

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- F. Report on the Negotiations with the Town of Crestone Related to an Amended and Restated Intergovernmental Agreement for sewer service.
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II. FINANCIAL MATTERS

- A. **009-** Check Register: Review and consider approval of the check register for the period ending November 18, 2016, as follows:

General Fund:	\$	9828.82
Debt Service Fund	\$	-0-
Capital Projects Fund:	\$	5850.10
Enterprise Fund:	\$	32,404.90
<b>Total:</b>	<b>\$</b>	<b>48,083.82</b>

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- B. Financial Summary
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- C. **010- 012 9:30 A.M.** Conduct Public Hearing on the proposed 2017 Budget and consider adoption of Resolutions to Adopt the 2017 Budget and Appropriate Sums of Money and Set Mill Levies (for General Fund \_\_\_\_\_, Debt Service Fund \_\_\_\_\_ and Other Fund(s) \_\_\_\_\_ for a total mill levy of \_\_\_\_\_)

- D. Comments limited to three minutes per person and taken in the order as listed on the sign-in sheet.
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- E. **013-** Interview Board Member Vacancy Candidates
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III. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

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IV. OFFICE ADMINISTRATION

- A. Discuss administrative follow-ups
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V. OPERATIONS

- A. Discuss operational follow-ups
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VI. CAPITAL IMPROVEMENTS

- A. [014](#)- Review Capital Funding Sources and Uses
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- B. Status of Flow Equalization Basin Project
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VII. LEGAL MATTERS

Discuss and consider Viaero Wireless Proposal (possible executive session pursuant to C.R.S. § 24-6-402(4)(a), (b), and (e)(I))

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VIII. EXECUTIVE SESSION MATTERS - §24-6-402(4), (a)(b),(e)(I) and (f), C.R.S.

- A. Water Matters.
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- B. Personnel Matters.
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IX. OTHER BUSINESS

- A. Holiday Work Schedule

The District office will be closed December 23 and 26, 2016 for Christmas and December 30, 2016 and January 2, 2017 for the New Year holiday.

- B. Holiday Party
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X. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR DECEMBER 9, 2016**