

BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South
Crestone, Colorado 81131

NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Cindy Reinhardt	President	2020/May 2020
Martin Macaulay	Vice President	2018/May 2018
Michael Scully	Treasurer	2018/May 2018
Lynn Drake	Secretary	2020/May 2020
Matthew Ghourdjian	Assistant Secretary	2020/May 2020

DATE: September 16, 2016
TIME: 9:00 A.M.
PLACE: BGW&SD Shop
57 Baca Grant Way South
Crestone, Colorado 81131

- I. ADMINISTRATIVE MATTERS (Action Items List – enclosure - 002).
- A. Present disclosures and potential conflicts of interest.
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- B. Approve Agenda.
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- C. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.
- Approve Minutes from the August 19, 2016 regular meeting (enclosure – 003).
 - Review and accept unaudited financial statements for the period ending August 31, 2016, and current schedule of cash position (enclosure - 004).
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- D. Board and Staff Reports
- District Manager’s Report – (enclosure – 005)
 - Operations Manager Report – (enclosure - 006)
 - Operations Report – (enclosure - 007)
 - Administrative Report - (enclosure – 008)
 - Engineer’s Report – (enclosure – 009)

E. Status of Special Meeting/ Work Session regarding Administrative Analysis.

1. Acknowledge Notice of Termination of Services from Special District Management Services, Inc.

2. Acknowledge Notice of Resignation as Legal Counsel from White, Bear, Ankele, Tanaka & Waldron.

3. Discuss plan for transition of management, accounting and legal services.

F. Status of committee discussions regarding Negotiations with the Town of Crestone Related to an Amended and Restated Intergovernmental Agreement for sewer service.

II. FINANCIAL MATTERS

A. Consider approval of the check register for the period ending September 16, 2016, as follows (to be distributed):

General Fund:	\$	
Debt Service Fund	\$	-0-
Capital Projects Fund:	\$	
Enterprise Fund:	\$	
Total:	\$	

B. Financial Summary

C. Status of 2017 Budget Committee meetings. Review Preliminary Assessed Valuation (enclosure – 010)

III. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

IV. OFFICE ADMINISTRATION

- A. Discuss administrative follow-ups.
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V. OPERATIONS

- A. Discuss operational follow-ups.
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- B. Review tank inspection report and list of prioritized repair needs. (enclosures - 011a, 011b, 011c).
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- C. Discuss water supply to Golf Course when Golf Course well is out of service.
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VI. CAPITAL IMPROVEMENTS

- A. Review Capital Funding Sources and Uses (to be distributed).
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- B. Status of Flow Equalization Basin Project.
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VII. LEGAL MATTERS

- A. Review and approve Resolution 2016-09-01 Adopting a Policy Regarding Refunds for District Availability of Service Fees (enclosure - 012).
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- B. Review and approve Resolution No. 2016-09-02 Adopting A Policy Regarding the Administration of Reduction in Water Fees due to a Water Leak (enclosure - 013).
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- C. Discuss potential amendment to Rules and Regulations regarding use of water from lot owner to lot owner that does not have water service.
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- D. Discuss request to sell water to contractors outside the boundaries of the District (enclosure - 014).
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VIII. EXECUTIVE SESSION MATTERS - §24-6-402(4)(b),(e) and (f), C.R.S.

- A. Water Matters.
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- B. Personnel Matters.
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IX. OTHER BUSINESS

- A. _____

- X. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR OCTOBER 21, 2016**