

BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South
Crestone, Colorado 81131

NOTICE OF REGULAR MEETING AND AGENDA

Board of Directors:

Cindy Reinhardt
Martin Macaulay
Michael Scully
Lynn Drake
Matthew Ghourdjian

Office:

President
Vice President
Treasurer
Secretary
Assistant Secretary

Term/Expiration:

2020/May 2020
2018/May 2018
2018/May 2018
2020/May 2020
2020/May 2020

DATE: July 15, 2016
TIME: 9:00 A.M.
PLACE: BGW&SD Shop
57 Baca Grant Way South
Crestone, Colorado 81131

I. ADMINISTRATIVE MATTERS

- A. Present disclosures and potential conflicts of interest.
- B. Approve Agenda.
- C. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.
 - Approve Minutes from the June 17, 2016 Regular Meeting and the June 24, 2016 Special Meeting/ Work Session (enclosure – 002a and 002b).
 - Review and accept unaudited financial statements for the period ending June 30, 2016, and current schedule of cash position (to be distributed).
- D. Board and Staff Reports
 - District Manager’s Report – (enclosure – 003)
 - Operations Manager Report – (enclosure - 004)
 - Operations Report – (enclosure - 005)
 - Administrative Report - (enclosure – 006)
 - Engineer’s Report – (enclosure – 007)
- E. Update on Administrative Analysis (enclosure - 008).
- F. Discuss Annual Board Retreat (see District Manager’s Report)
- G. Status of committee discussions regarding Negotiations with the Town of Crestone Related to an Amended and Restated Intergovernmental Agreement for sewer service

II. FINANCIAL MATTERS

- A. Consider approval of the check register for the period ending July 15, 2016, as follows (enclosure – 009a and 009b):

| | | |
|------------------------|-----------|------------------|
| General Fund: | \$ | 7,661.82 |
| Debt Service Fund | \$ | -0- |
| Capital Projects Fund: | \$ | 12,226.68 |
| Enterprise Fund: | \$ | <u>64,832.32</u> |
| Total: | \$ | 84,720.82 |
- B. Financial Summary
- C. Review and consider acceptance of 2015 Audited Financial Statements (enclosure -010) and authorize execution of Representations Letter.

III. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

IV. OFFICE ADMINISTRATION

- A. Discuss administrative follow-ups.

V. OPERATIONS

- A. Discuss operational follow-ups.
- B. Discuss water supply to Golf Course when Golf Course well is out of service.

VI. CAPITAL IMPROVEMENTS

- A. Review Capital Funding Sources and Uses (to be distributed).
- B. Status of Flow Equalization Basin Project.

VII. LEGAL MATTERS

- A. Consider Second Addendum to Independent Contractor Agreement with Lamp Rynearson & Associates, Inc. (d/b/a/ TZA Water Engineers (enclosure - 011).

VIII. EXECUTIVE SESSION MATTERS - §24-6-402(4)(b),(e) and (f), C.R.S.

- A. Water Matters.
- B. Personnel Matters.

IX. OTHER BUSINESS

X. ADJOURNMENT

THE NEXT REGULAR MEETING IS SCHEDULED FOR AUGUST 19, 2016

Informational Enclosure

-Saguache County Strategic Plan – (012)