

**BACA GRANDE WATER AND SANITATION DISTRICT**

57 Baca Grant Way South  
Crestone, Colorado 81131

NOTICE OF REGULAR MEETING AND AGENDA

Board of Directors:  
Cindy Reinhardt  
Martin Macaulay  
Michael Scully  
Lynn Drake  
Matthew Ghourdjian

Office:  
President  
Vice President  
Treasurer

Term/Expiration:  
2020/May 2020  
2018/May 2018  
2018/May 2018  
2020/May 2020  
2020/May 2020

DATE: May 20, 2016  
TIME: 9:00 A.M.  
PLACE: BGW&SD Shop  
57 Baca Grant Way South  
Crestone, Colorado 81131

I. ADMINISTRATIVE MATTERS

- A. Recognition of Board Members for service to the District
- B. Administer Oaths of Office to newly elected directors.
- C. Consider appointment of Officers:  
President \_\_\_\_\_  
Vice President \_\_\_\_\_  
Treasurer \_\_\_\_\_  
Secretary \_\_\_\_\_  
Assistant Secretary \_\_\_\_\_
- D. Present disclosures and potential conflicts of interest.
- E. Approve Agenda.
- F. Board Member Orientation – Highlights, Questions, Comments.
- G. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approve Minutes from the March 18, 2016 Regular Meeting (enclosure – 002).
- Review and accept unaudited financial statements for the period ending March 31, 2016 and April 30, 2016, and current schedule of cash position (enclosure – 003a and 003b).

H. Board and Staff Reports

- District Manager’s Report – April and May (enclosure – 004a and 004b)
- Operations Manager Report – May (enclosure - 005)
- Operations Report – May (enclosure - 006)
- Administrative Report - April and May (enclosure – 007a and 007b)
- Engineer’s Report – April and May (enclosure – 008a and 008b)

I. Status of Administrative Analysis

J. Discuss proposed dates for a Joint Meeting with Saguache County Commissioners.

II. FINANCIAL MATTERS

A. Ratify the approval of the check register for the period ending April 15, 2016, as follows (enclosure – 009):

General Fund:	\$	9,096.16
Debt Service Fund	\$	-0-
Capital Projects Fund:	\$	-0-
Enterprise Fund:	\$	40,597.29
<b>Total:</b>	<b>\$</b>	<b>49,693.48</b>

B. Consider approval of the check register for the period ending May 20, 2016, as follows (enclosure – 010):

General Fund:	\$	4,875.72
Debt Service Fund	\$	-0-
Capital Projects Fund:	\$	20,366.50
Enterprise Fund:	\$	60,949.96
<b>Total:</b>	<b>\$</b>	<b>86,192.18</b>

C. Financial Summary

D. Summary of water and sewer rate study (to be distributed).

E. Discuss correspondence received from Mr. Nagel regarding concerns with current water rate structure (enclosure - 011).

F. Execute acknowledgement of banking relationship between the District, FirstBank, and Special District Management Services, Inc. (enclosure - 012).

III. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

IV. OFFICE ADMINISTRATION

A. Discuss administrative follow-ups.

V. OPERATIONS

- A. Discuss operational follow-ups.
- B. Review and consider approval of a proposal for water tank cleaning and inspection (enclosures – 013a, 013b and 013c).
- C. Review monthly water billing to customers with low water pressure (enclosure -014).
- D. Review and consider approval of a request from Crestone Creative District and Town of Crestone to extend water lines (enclosure – 015a and 015b).

VI. CAPITAL IMPROVEMENTS

- A. Review Capital Funding Sources and Uses (enclosure -016).
- B. Status of Stables Lift Station Improvements Project
- C. Status of Flow Equalization Basin Project.

VII. LEGAL MATTERS

A. Discussion Regarding Enforcement of District Marijuana Policy and Proposed County Marijuana Regulations.

VIII. EXECUTIVE SESSION MATTERS - §24-6-402(4)(b),(e) and (f), C.R.S.

- A. Water Matters.
- B. Personnel Matters.

IX. OTHER BUSINESS

X. ADJOURNMENT

**THE NEXT REGULAR MEETING IS SCHEDULED FOR JUNE 17, 2016**