

BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South
Crestone, Colorado 81131

NOTICE OF REGULAR MEETING AND AGENDA

| <u>Board of Directors:</u> | <u>Office:</u> | <u>Term/Expiration:</u> |
|----------------------------|---------------------|-------------------------|
| Cindy Reinhardt | President | 2016/May 2016 |
| Martin Macaulay | Vice President | 2018/May 2018 |
| Michael Scully | Treasurer | 2018/May 2018 |
| Kyle Grote | Secretary | 2016/May 2016 |
| Judy DeLuca | Assistant Secretary | 2016/May 2016 |

DATE: March 18, 2016
TIME: 9:00 A.M.
PLACE: BGW&SD Shop
57 Baca Grant Way South
Crestone, Colorado 81131

I. ADMINISTRATIVE MATTERS

A. Present disclosures and potential conflicts of interest.

B. Approve Agenda.

C. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approve Minutes from the February 19, 2016 Regular Meeting (enclosure – 002).
- Review and accept unaudited financial statements for the period ending February 29, 2016, and current schedule of cash position (enclosure - 003).
- Ratify the approval of a Lease Agreement with Ford Motor Credit Company for procurement of two Ford F-150 service trucks (enclosure – 004).
- Approval of Gateway and Administrative Service Agreement with Xpress Solutions, Inc. for bill pay services (enclosure -005).

- D. Board and Staff Reports
- District Manager’s Report (enclosure - 006)
 - Operations Manager Report (enclosure – 007)
 - Operations Report (enclosure - 008)
 - Administrative Report (enclosure - 009)
 - Engineer’s Report (enclosure - 010)

E. Status of May 3, 2016 Director’s Election.

F. Continued discussion and possible action regarding Atalanta Association pre-inclusion request.

II. FINANCIAL MATTERS

A. Ratify the approval of the check register for the period ending March 18, 2016, as follows (enclosure – 011):

| | | |
|------------------------|-----------|------------------|
| General Fund: | \$ | 14,523.03 |
| Debt Service Fund | \$ | -0- |
| Capital Projects Fund: | \$ | 18,209.79 |
| Enterprise Fund: | \$ | 38,263.95 |
| Total: | \$ | 70,996.77 |

B. Financial summary.

III. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

A. _____

IV. OFFICE ADMINISTRATION

A. Discuss administrative follow-ups.

V. OPERATIONS

- A. Discuss operational follow-ups.
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- B. Discuss an update on the direction by the Board regarding payment to US Standard Products.
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VI. CAPITAL IMPROVEMENTS

- A. Review Capital Funding Sources and Uses (enclosure -012).
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- B. Status of Stables Lift Station Improvements Project.
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- C. Discuss status of 2016 Equipment Procurement.
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- D. Status of Flow Equalization Basin Project.
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1. Review and consider approval of Intergovernment Contract with State of Colorado for the receipt of grant funds in the amount of \$426,150.00 (enclosure – 013).
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VII. LEGAL MATTERS

- A. Continued Discussion on District Response Procedures when Receiving Information Regarding Cultivation of Marijuana within the District.
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- B. Discussion on Request for Variance to allow Construction of Greenhouse and Office Building (enclosure – 014) – ADJOURN TO EXECUTIVE SESSION IF NECESSARY.
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VIII. EXECUTIVE SESSION MATTERS - §24-6-402(4)(b),(e) and (f), C.R.S.

- A. Water Matters.
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B. Personnel Matters.

IX. OTHER BUSINESS

A.

X. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR
APRIL 15, 2016**