

## RECORD OF PROCEEDINGS

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MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
BACA GRANDE WATER AND SANITATION DISTRICT  
HELD  
JULY 17, 2009

A regular meeting of the Board of Directors of the Baca Grande Water and Sanitation District (referred to hereafter as "Board") was held on Friday, the 17th day of July, 2009, at 9:00 a.m. at the offices of the District, BGWS&D Shop, 57 Baca Grant Way South, Crestone, Colorado. The meeting was open to the public.

### ATTENDANCE

Directors In Attendance Were:

Christine Canaly, President  
Philip Madonna, Vice President  
Vicki Matthews, Secretary/Treasurer  
Lisa Cyriacks, Assistant Secretary  
Parvin J. Johnson, Sr., Assistant Secretary

Also In Attendance Were:

AJ Beckman; Special District Management Services, Inc.

Jennifer Gruber Tanaka, Esq.; White, Bear and Ankele Professional Corporation

Boyd Hanzon; Brown and Caldwell

Steven Harrell; District General Manager

Haven Wellman; District Administrator

### DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Tanaka noted that conflicts were filed for applicable directors at least 72 hours prior to the meeting. President Canaly noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting.

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### ADMINISTRATIVE MATTERS

Agenda: Mr. Beckman reviewed the proposed agenda for the District's regular Board meeting.

Following discussion, upon motion duly made by Director Matthews, seconded by Director Johnson and, upon vote, unanimously carried, the Agenda was approved, as amended.

Minutes: The Board reviewed the minutes of the June 19, 2009 regular meeting.

Following discussion, upon motion duly made by Director Cyriacks, seconded by Director Matthews and, upon vote, unanimously carried, the minutes from the June 19, 2009 regular meeting were approved.

### PUBLIC COMMENT

Public Comment: No members of the public were present at this meeting.

### OPERATIONS

Mobile Homes Estates Wastewater Treatment Facility: Compliance Testing. Mr. Harrell reported that the lagoon was in compliance for the last two weeks of testing.

Aspen Wastewater Treatment Facility: Mr. Harrell reported that he has been receiving training from Mr. Jones to properly maintain the Aspen Wastewater Treatment Facility.

Compliance Testing. Mr. Harrell reported that are significant surges in ammonia and the facility is experiencing problems with ultraviolet disinfection due to turbidity. Mr. Harrell reported that the manufacturer's representatives for the facility will be in the area and will visit with staff within the next month.

Water Service and Maintenance Agreement with the Town of Crestone: Attorney Tanaka distributed and reviewed a draft term sheet for use by the District and the Town of Crestone when discussions regarding the maintenance agreement ensue.

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Discussions with the Town of Crestone regarding shared operations. Mr. Harrell reported that he will meet with representatives of Crestone at the Town Meeting in August to discuss shared operations between the District and the Town of Crestone.

Term Sheet for Service and Interconnection. The Board of Directors discussed the term sheet for service and interconnection. Attorney Tanaka reported that she will review and revise with Board comments.

Staffing and recruitment efforts: Mr. Harrell reported he has hired an additional employee on a part time basis. He then reported that the District also needs a part time employee to cover for Haven Wellman to assist with District administration and the organizing of documents while Haven attends the one week Caselle training for the week of August 17<sup>th</sup> through the 21<sup>st</sup>.

Following discussion, upon motion duly made by Director Matthews, seconded by Director Johnson and, upon vote, unanimously carried, the Board authorized the hiring of an additional employee to cover for Haven Wellman to assist with District administration and the organizing of documents for \$10.50 per hour for the week of August 17<sup>th</sup> through the 21<sup>st</sup>.

Leak detection services: Discussion was deferred.

Pressure Reducing Valve ("PRV"): Mr. Harrell reported that the installation of the pressure reducing valve controlling the pressure to the Baca Townhomes is expected to be complete by the end of July.

Annual Compliance Calendar: It was noted by the Board that the testing under the annual compliance calendar is complete for this month.

Corrosion control study: It was noted that testing is on track and the State requirements are presently being followed and the District is conducting the study as required.

Video teleconference equipment: Mr. Harrell reported that WSB will set up an additional demonstration and at a time and place to be determined.

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Meter Ownership and Maintenance: Mr. Harrell discussed possible out of District meter service for two residents. He reported that the meters are positioned in inconsistent locations. The Board discussed possibly requiring a standard location and directed staff to review the current policy regarding ownership and installation of meters.

### FINANCIAL MATTERS

Claims: The Board considered the approval of the payment of claims through the period ending July 17, 2009, as follows:

General Fund	\$ 56,694.74
Capital Projects Fund	35,221.95
Enterprise Fund	<u>123,173.20</u>
Total Claims:	<u>\$ 215,089.89</u>

Following review and discussion, upon motion duly made by Director Matthews, seconded by Director Madonna and, upon vote, unanimously carried, the Board ratified approval of the payment of the claims for the period ending July 17, 2009.

Financial Statements: Mr. Beckman reviewed the unaudited financial statements of the District setting forth the cash deposits, investments, budget analysis, and accounts payable vouchers for the period ending June 30, 2009.

Following discussion, upon motion duly made by Director Matthews and seconded by Director Cyriacks and, upon vote, unanimously carried, the Board accepted the financial statements for the period ending June 30, 2009.

2008 Audit: The Board discussed the status of the 2008 audit and staff noted that the draft was not yet prepared but was to be prepared for submittal to the State by July 31, 2009. Upon motion of Director Johnson, seconded by Director Madonna, the Board unanimously directed Mr. Beckman, Attorney Tanaka and Director Cyriacks to review the audit and provide all necessary comments and approve the audit for submittal to the State.

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Board Room Furniture: Mr. Harrell reported that the top of the Board Room table has been purchased and that the base of the table will be constructed within the next month.

Air Conditioning Equipment: Mr. Harrell reported that he will gather additional information necessary for the purchase of air conditioning equipment.

Fire Protection Facilities: Mr. Harrell discussed the need to further investigate the line size and current configuration concerning the extension of the fire protection facilities. He will report his findings at the next regular meeting.

Service Line Modification by Mr. Gaines: Mr. Beckman reported that he authorized Mr. Gaines to relocate his service line and not be subject to an additional tap fee. The Board considered ratifying the approval of the service line modification proposed by Mr. Gaines.

Following discussion, upon motion duly made by Director Cyriacks, seconded by Director Madonna and, upon vote, unanimously carried, the Board ratified the service line modification proposed by Mr. Gaines.

Fire Extinguisher Maintenance: Mr. Harrell discussed that he is currently receiving proposals for the engagement of service for fire extinguisher maintenance.

Following discussion, upon motion duly made by Director Johnson, seconded by Director Cyriacks and, upon vote, unanimously carried, the Board approved the engagement of a temporary employee for fire extinguisher maintenance for an amount not to exceed \$3,000, subject to execution of an agreement to be prepared by Attorney Tanaka.

Manhole for lot 1538: Mr. Harrell discussed the customer request for service line extension to lot 1538. Mr. Harrell proposed including a manhole at the District's cost. The Board discussed the need to operate within guidelines pursuant to the existing policy. No action was taken.

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EQR Research: Mr. Beckman reported there has been no recent progress. There was nothing new to report. The Board is waiting on a receipt of a previously distributed form.

Drinking Water Revolving Fund and American Recovery Reinvestment Act ("ARRA"): The Board reviewed the 2009 Fundable Project List and discussed the status of funding through the Drinking Water Revolving Fund and the ARRA.

American Recovery and Reinvestment Act ("ARRA") Small System Training and Technical Assistance Grant Application: Mr. Beckman reported that the District was not approved for the ARRA Small System Training and Technical Assistance Grant Application.

Billing Matters: There was nothing new to discuss.

Treasury Management Master Services Agreement and Support Services Agreement: The Board discussed the Treasury Management Master Services Agreement and the Support Services Agreement between the District and Vectra Bank.

Following discussion, upon motion duly made by Director Cyriacks, seconded by Director Matthews and, upon vote, unanimously carried, the Board approved the Treasury Management Master Services Agreement and the Support Services Agreement between the District and Vectra Bank, subject to legal review.

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### LEGAL MATTERS

Agreement for the Acquisition of Well Site 18 Easement and Access Road Easement: Attorney Tanaka reported that the District is currently in negotiations of the Agreement with Briseis Capital Corporation for the acquisition of Well Site 18 Easement and the Access Road Easement.

Following discussion, upon motion duly made by Director Cyriacks, seconded by Director Madonna and, upon vote, unanimously carried, the Board approved the Easements from Briseis Capital Corporation for the acquisition of Well Site 18 Easement and Access Road

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Easement, subject to finalization of both easements.

Rules and Regulations: Attorney Tanaka reported that the draft rules and regulations are in process.

Cottonwood Plant water line easements: Attorney Tanaka reported that she is working with Southern Colorado Surveyors to obtain corrected and finalized legal descriptions of the water line easements.

Decommissioning of the discharge pit on Manitou property: Attorney Tanaka reported that the District is waiting on reclamation information from the Manitou Foundation.

Records recommended for destruction: Discussion was deferred.

FairPoint Communications: Attorney Tanaka reported that she has provided FairPoint with a draft agreement and is awaiting comments on the agreement from FairPoint.

POA easements for Mobile Home Estates Force Main Project: The Board discussed the easements from the POA for the Mobile Home Estates Force Main Project.

Following discussion, upon motion duly made by Director Cyriacks, seconded by Director Matthews and, upon vote, unanimously carried, the Board approved the easements from the POA for the Mobile Home Estates Force Main Project.

Attorney Tanaka noted that she has been in contact with the POA and expects that they will approve the proposed easements on July 23, 2009.

Fire Hydrant Maintenance Agreement with POA: Attorney Tanaka discussed the Fire Hydrant Maintenance Agreement between the District and the POA.

Following discussion, upon motion duly made by Director Madonna, seconded by Director Johnson, and upon vote, unanimously carried, the Board approved the Fire Hydrant Maintenance Agreement between the District and the POA.

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First Addendum to the Agreement for Performance of Work In Exchange for Outstanding Debts Owed to the District and Payment of Future Fees between the District and Steve Haines: The Board discussed ratifying the approval of the First Addendum to the Agreement for Performance of Work in Exchange in for Outstanding Debts Owed to the District and Payment of Future Fees between the District and Steve Haines.

Following discussion, upon motion duly made by Director Cyriacks, seconded by Director Matthews and, upon vote, unanimously carried, the Board ratified the First Addendum to the Agreement for Performance of Work in Exchange in for Outstanding Debts Owed to the District and Payment of Future Fees between the District and Steve Haines.

RMS Utilities, Inc. Agreement for General Repair Work: The Board considered ratifying the approval of the Agreement between the District and RMS Utilities, Inc. for General Repair Work.

Following discussion, upon motion duly made by Director Matthews, seconded by Director Cyriacks and, upon vote, unanimously carried, the Board ratified the Agreement between the District and RMS Utilities, Inc. for General Repair Work.

Communication with Manitou Foundation: Attorney distributed and reviewed a letter sent to the Manitou Foundation addressing the request by the Manitou Foundation to drill a well on their property.

Correspondence from Mr. Carter: The Board reviewed the correspondence dated June 27, 2009 from Mr. Steven K, Carter regarding the Board's decision not to allow Mr. Carter to close his account for a monthly payment of \$42.00.

Following discussion, the Board directed Mr. Harrell to write a letter in response to Mr. Carter stating that the Board has not changed its position on the matter.



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Mine Closures in Cottonwood Creek: The Board reviewed and discussed the mine closures in Cottonwood Creek and the request from the Division of Mining and Reclamation to conduct construction work on the mines so that humans will be prohibited from entering but bats will be enabled to enter and exit the mines.

Following discussion, upon motion duly made by Director Cyriacks, seconded by Director Matthews and, upon vote, unanimously carried, the Board consented to the mine closures in Cottonwood Creek, subject to the execution of a waiver of liability.

Independent Contractor Agreement Well 18 Project with Russell Surveyors & Associates, Inc.: The Board considered ratifying the Independent Contractor Agreement Well 18 Project with Russell Surveyors & Associates, Inc.

Following discussion, upon motion duly made by Director Cyriacks, seconded by Director Madonna and, upon vote, unanimously carried, the Board ratified the approval of the Independent Contractor Agreement Well 18 Project with Russell Surveyors & Associates, Inc.

Well 17 and East Dream Way Addendum: The Board discussed ratifying the approval for work done on Well 17 and East Dream Way by Russell Surveyor's & Associates

Following discussion, upon motion duly made by Director Cyriacks, seconded by Director Madonna and, upon vote, unanimously carried, the Board ratified work done on Well 17 for in an amount of \$1,300 and on East Dream Way for an amount of \$900.

### CAPITAL IMPROVEMENTS

Preliminary Engineering Report for Drinking Water Projects: The President opened the public hearing regarding Preliminary Engineering Report for Drinking Water Projects.

Mr. Hanzon discussed the requirements to present the environmental assessment and project scope.

It was noted that publication of Notice stating that

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the Board would conduct a public hearing regarding a Preliminary Engineering Report for Drinking Water Projects and the date, time and place of the public hearing was made in a newspaper having general circulation within the District. No written objections were received prior to this public hearing. There were no comments from the public in attendance and the public hearing was closed.

Well 18 Project. The Board discussed the Well 18 design and the possibility of adding ultraviolet light disinfection in a second phase.

Following discussion, upon motion duly made by Director Matthews, seconded by Director Cyriacks and, upon vote, unanimously carried, the Board authorized Mr. Beckman to approve the final Well 18 Project design.

Mr. Hanzon then presented a power point presentation on the following projects:

- Interconnection of Water Sources
- Telemetry and System Automation
- Skyview Water Main Line Replacement
- Environmental Assessment

Following the presentation, Mr. Beckman reported on project financing and the overall budget for all the projects discussed.

Wastewater Projects: Mobile Home Estates Force Main Line Project. Attorney Tanaka reported that the District expects to have legal descriptions by the end of the day.

East Dream Way Project. Mr. Hanzon discussed the East Dream Way Project with the Board.

*Temporary Public Access Agreement.* The Board discussed the Agreement for Temporary Public Access through Manitou Foundation's Mine Road.

Following discussion, upon motion duly made by Director Matthews, seconded by Director Cyriacks and, and upon vote, unanimously carried, the Board approved

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the Agreement for Temporary Public Access through Manitou Foundation's Mine Road.

**Wagon Wheel Lift Station Project.** Mr. Hanzon discussed the Wagon Wheel Lift Station Project with the Board. He reported that the District is still in the process of designing to total capacity.

**Aspen Wastewater Treatment Plant.** Mr. Hanzon reported that the design for the Aspen Wastewater Treatment Plant is still being refined.

Project Status Summary: Attorney Tanaka reviewed the project deadlines with the Board. Mr. Beckman reported that a project status summary spreadsheet will be provided once project costs are known.

Project Meeting and Project Management: The Board discussed project meeting and project management.

Surveying for Mobile Home Estate Line Extension Project (AVS of Buena Vista, Inc., d/b/a Arkansas Valley Surveying): First Addendum to Independent Contractor Agreement with Arkansas Valley Surveying. The Board considered ratifying the approval of the First Addendum to the Independent Contractor Agreement with Arkansas Valley Surveying.

Following discussion, upon motion duly made by Director Cyriacks, seconded by Director Madonna and, upon vote, unanimously carried, the Board ratified the First Addendum to the Independent Contractor Agreement with Arkansas Valley Surveying.

**Second Addendum to Independent Contractor Agreement with Arkansas Valley Surveying.** The Board considered ratifying the approval of the Second Addendum to the Independent Contractor Agreement with Arkansas Valley Surveying.

Following discussion, upon motion duly made by Director Cyriacks, seconded by Director Madonna and, upon vote, unanimously carried, the Board ratified the Second Addendum to the Independent Contractor Agreement with Arkansas Valley Surveying.

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Third Addendum to Independent Contractor Agreement with Arkansas Valley Surveying. The Board considered the approval of the Third Addendum to the Independent Contractor Agreement with Arkansas Valley Surveying.

Following discussion, upon motion duly made by Director Cyriacks, seconded by Director Madonna and, upon vote, unanimously carried, the Board approved the Third Addendum to the Independent Contractor Agreement with Arkansas Valley Surveying.

Mountain Engineering and Testing Agreement: The Board considered ratifying the approval of the Mountain Engineering and Testing Agreement for the Mobile Home Line Extension Project.

Following discussion, upon motion duly made by Director Cyriacks, seconded by Director Matthews and, upon vote, unanimously carried, the Board ratified the Mountain Engineering and Testing Agreement for the Mobile Home Line Extension Project.

### EXECUTIVE SESSION

Personnel issues and engagement of Water Attorney:  
EXECUTIVE SESSION: Pursuant to Sections 24-6-402(4) (b) and (e) of the Colorado Revised Statutes, upon motion duly made by Director Cyriacks, seconded by Director Matthews and, upon an affirmative vote of at least two-thirds of the quorum present, the Board convened in executive session at 3:25 p.m. for the purposes of discussing personnel matters as authorized by Section 24-6-402(4) (f) C.R.S., discussing legal matters as authorized by Section 24-6-402(4) (b) C.R.S. and discussing matters subject to negotiation pursuant to Section 24-6-402(4) (e), C.R.S.

Furthermore, pursuant to Section 24-6-402(2) (d.5) (II) (B), C.R.S., no record will be kept of those portions of the executive session that, in the opinion of the District's attorney, constitute privileged attorney-client communication pursuant to Section 24-6-402(4) (b), C.R.S.

The Board reconvened in regular session at 4:00 p.m.

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Water Attorney: Following discussion, upon motion duly made by Director Cyriacks, seconded by Director Matthews and, upon vote, unanimously carried, the Board engaged Marcus J. Lock with Bratton, Hill, Wilderson & Lock, LLC as the District's Water Attorney, subject to review of the engagement letter.

The Board directed Director Canaly to contact Attorney Schwiesow and notify him of the engagement of water counsel.

The Board then directed Mr. Beckman to coordinate a teleconference for Attorney Lock to join the next regular meeting between 1:00 p.m. and 3:00 p.m. via teleconference.

### ADJOURNMENT

Upon motion duly made by Director Johnson, seconded by Director Cyriacks and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By \_\_\_\_\_  
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL JULY 17, 2009 MINUTES OF THE BACA GRANDE WATER AND SANITATION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

\_\_\_\_\_  
Christine Canaly

\_\_\_\_\_  
Philip Madonna

\_\_\_\_\_  
Vicki Matthews

\_\_\_\_\_  
Lisa Cyriacks

\_\_\_\_\_  
Parvin J. Johnson, Sr.

THE BACA GRANDE WATER & SANITATION DISTRICT

# REPORT ON DISTRICT OPERATIONS

TO THE BOARD OF DIRECTORS

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BY  
STEVEN HARRELL  
GENERAL MANAGER  
JULY 17, 2009

57 BACA GRANT WAY • PO BOX 520  
CRESTONE • COLORADO • 81131

# REPORT ON DISTRICT OPERATIONS

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## FACILITY OPERATIONS UPDATES

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- The fire hydrant repair project is almost complete. Forty - six of the fifty fire hydrants requiring repair have been refurbished. The remaining four fire hydrants will require excavation and replacement. I expect completion of the excavated fire hydrant and replacement to be complete by the end of July, 2009.
- Water samples and wastewater DMR's have been completed for July, 2009
- The operations team has completed a general clean up of the shop/yard facility. We have recycled one dump truck load of old metal parts. We have extended the West side of the yard to provide more space for our stock pile of bedding products - gravel, road base, and bedding sand. The stock pile of products should last 10 -12 months. Operations hauled the products with District equipment from the Skoglund pit. This saved the District \$90.00 per load; we hauled 9 loads for a total savings of \$810.00 to the District.
- The operations team has started tree mitigation within 100 feet of the shop office in an effort to prevent the District shop/office structure from burning in the event of a forest fire. The mitigation project is ongoing and will take 2-3 years to complete the entire District shop/office property.
- Safety training – the operations staff has conducted two safety training meetings. Operations staff will conduct two – 30 minute safety meetings per month.
- Director Cyriacks attended the July, 6<sup>th</sup> 2009 staff meeting. The presence of a Board member once per month is well received and appreciated by the District staff. AJ Beckman attended the July, 13<sup>th</sup> 2009 staff meeting via phone conference. His attendance is helpful and appreciated.

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## PROJECTS

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- The new Board table has been delivered.
- Pressure reducing valve for the Baca Town homes has been received. Operations are awaiting several more parts to be delivered. Once the parts are delivered I expect the installation procedure to be complete by the end of July, 2009.



- The air-conditioning proposals have been reviewed. The cost is almost double the projected estimate. The proposals include heating for \$300 more plus the cost hook-up of the gas line and the electrical. The gas and electrical can be accomplished with local trades persons managed by the District. The heating will be an important part of the upgrade for the comfort of the front office staff. The lowest proposal is \$9500.00 the second is \$11,500.00. If the Board of Directors approves the improvement, I have requested three reference checks from the lowest bidder. Upon successful review of the references I would recommend the Board go with lowest bid.

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#### CURRENT COMMITMENTS

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- Leak detection - Status ongoing
- Video conference project – Status ongoing (scheduled for the August, 2009 Board meeting).
- EQR research - Status ongoing
- Drop box for Saguache County credit union - the drop box has been purchased. Administration staff is working on duplicate keys. Once the back up keys are received the drop box will be delivered to the Credit Union.
- Cotton Wood plant survey is complete, and the legal descriptions have been sent to Jennifer Tanaka.
- Decommissioning of Cotton Wood discharge pit. Manitou hasn't responded with the reclamation plan. Once the District receives the plan and reviews, we will schedule the decommissioning of the infrastructure.
- Fair Point Communications has not responded to the Districts efforts to come to an agreement regarding the Fair Point Communications tower installed on the MHE Lagoon property - Status ongoing
- Back-up beepers for service trucks – status ongoing.
- MHE tank cleaning - status to be scheduled in 2010.

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DISTRICT POLICIES

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- Meter pit upgrades. The District has 100 - 150 water meters installed in or under homes. This situation is concerning regarding the liability to the District if the water meter bursts and floods the residence. The cost to upgrade each water meter with a new meter pit will range from \$600.00 to \$1000.00 per unit depending on the number of new parts required during the installation process. This does not including District labor and equipment. Who should bare the cost of the upgrade? The District? The homeowner? Or a combination of both?
- McGregor Gains has proposed to the District to move his sewer tap down grade in order to make the grade for his new addition. AJ Beckman and I have approved of his idea. The solution is a good idea which works for both parties and more importantly maintains the District policy.
- Stephen Carter – has written a response to the District and the Board of Directors expressing his dissatisfaction with the Board of Directors decision regarding his account status. His letter is attached to operations report.
- District employee request to wash personal vehicle at the Aspen WWTF. I suggest a charge of \$2.00 per car wash if the Board of Directors authorizes this activity.
- Line extension policy. The District has received a request for a sewer tap at 1538 Willow Creek Way. The typical locations for sewer taps on Willow Creek Way are on the back side of the lots accessing the District sewer line which is installed in the Green belt. The Green Belt is designated “B”. In the past the POA granted easements in green belts designated “B”, however, this action according to the POA is not in accordance with the POA declaration of covenants and they cannot grant such easements in the green belts with a designation of “B”. Because of the precedent set by at least 3 sewer taps in the green belt, I would recommend the District provide the manhole infrastructure in the event the customer follows through with the line extension to provide her lot with the access to a sewer tap. The advantage to the District for the line extension is the possibility of 3-4 more sewer taps adjacent to lot 1538 Willow Creek Way.

**COMPLIANCE TESTING**

<p align="center">BACA GRANDE WATER AND SANITATION DISTRICT MONTHLY OPERATIONS REPORT JUNE 2009 <b>BACA CHALET</b></p>			
<b>WATER - WELL 18</b>	<b>GALLONS PUMPED</b>	<b>COMPLIANT</b>	<b>RESULTS</b>
Gallons pumped	5,539,474		
Total for year	22,809,577		
Total coliform reporting			Absent
Free chlorine residual			0.2 mg/l
<b>Wasterwater – Aspen WWTF</b>			
Total influent flow, gallons	2,556,878		
Average daily influent flow			90
Maximum daily influent flow			150
Total effluent flow, gallons	2,191,524		
Average daily effluent flow			58
Maximum daily flow			93
<b>Compliance</b>			
BOD5		Yes	
Percent removal		Yes	91.5%
TSS		Yes	
Percent removal		Yes	93.7%
Fecal coliform		Yes	21
Ammonia-N		No	4.33 - 30 Day Avg

BACA GRANDE WATER AND SANITATION DISTRICT  
MONTHLY OPERATIONS REPORT  
JUNE 2009

**CASITA PARK**

WATER - WELL 1	GALLONS PUMPED	COMPLIANT	RESULTS
Gallons pumped	1,629,257		
Total for year	5,865,320		
Total coliform reporting			Absent
Free chlorine residual			.2 mg/l
<b>Wasterwater – MHE WWTF</b>			
Total influent flow, gallons	201,846		
Average daily influent flow	12		
Maximum daily influent flow	17		
Total effluent flow, gallons	129,600		
Average daily effluent flow	3		
Maximum daily flow	3		
<b>Compliance</b>			
BOD5		Yes	
Percent removal		No	81.5 %
TSS		Yes	
Percent removal		No	84.4 %
Fecal coliform		Yes	

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#### ADMINISTRATION

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- The fire proof safe is in use. This provides the District with an important level of information back-up.
- EQR- notices have been sent out to the customers with the June, 2009 billing.
- Web-site status – Director Cyriacks provided the District with a preliminary capital improvement schedule with construction project cost, and project description. Joann Slivka has done a great job of updating the web-site with the new content.
- Disconnection shut of notices- Four for the month of June, 2009

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#### COMMUNITY UPDATE

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- Jennifer Tanaka, AJ Beckman and I have developed a term sheet for the Town of Crestone. Chris Canaly and I will attend the TOC Board meeting in August, 2009.