

**NOTICE OF REGULAR MEETING and AGENDA  
BACA GRANDE WATER AND SANITATION DISTRICT  
BOARD of DIRECTORS**

WHEN: Wednesday, September 21, 2022

TIME: 9:00 AM

WHERE: **TELECONFERENCE VIA Zoom** [Ctrl+click to join Zoom meeting](#) (see below)

<u>Board of Directors</u>	<u>Office</u>	<u>Term/Expiration</u>
Viva Lawson	President	2025/May 2025
John Loll	Vice-President	2025/May 2025
Mike Smith	Treasurer/Secretary	2023/May 2023
Rick Hart	Director	2025/May 2025

I. Call to Order

- Present disclosures and potential conflicts of interest
  - Board Roll Call
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II. Approve Agenda

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III. CONSENT AGENDA

Action: to approve

These items are considered routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approve Minutes from the August 17, 2022 Regular Meeting
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- Review and accept unaudited financial statements for the period ending August 31, 2022, and current schedule of cash position (enclosure)
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IV. AGENDA REQUEST – Well/Septic Waiver Johnson/Malouff Tract

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V. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. NO ACTION MAY BE TAKEN).

Per Colorado Open Meetings Law, no Board discussion or action will take place until a later date, if necessary. Speakers must identify themselves with their full name and address. Each speaker's comments are limited to three minutes or less.

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VI. FINANCIAL MATTERS

- A. Review and approve the check register for the period ending September 21, 2022 (enclosure)

Action: to approve

General	\$ 10,551.95
Capital	\$ 1,280.00
Enterprise	\$ 56,506.81
	<u>\$ 68,338.76</u>

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B. Financial Audit – Fiscal Focus Partners LLC (enclosure)

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VII. BOARD AND STAFF REPORTS

- A. Board of Director Matters
  - B. District Manager Report (enclosure)
  - C. Administrative Manager’s Report (enclosure)
  - D. Director of Utilities Report (enclosure)
  - E. District Engineer Report (enclosure)
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VIII. A. Consider adoption of the Updated Master Plan with Element Engineering

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B. Consider approval of the Proposal for Engineering Services, Work order #7 (enclosure)

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IX. LEGAL MATTERS

A. Employee Handbook Policy on Personal Gain – Tips (adjourn to Executive Session if necessary)

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B. Town of Crestone- Status of IGA (adjourn to Executive Session if necessary)

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X. EXECUTIVE SESSION

Adjourn to Executive Session pursuant to C.R.S. § 24-6-402(4) (a), (b), and (e), which respectively concern the purchase or lease of real property, specific legal advice from counsel, and determining positions relative to matters subject to negotiation regarding the lease rate for the next 20-year term of the Water Service Agreement and the terms and conditions for continued provision of sewer service to the Town of Crestone.

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XI. OTHER BUSINESS

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XII. ADJOURN

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**NEXT REGULAR MEETING IS SCHEDULED FOR October 19 2022, at 9:00 AM**

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Join Zoom Meeting

<https://us02web.zoom.us/j/87269124750?pwd=ZmZVcTd2Y0UycW0vRmFWNS9wTU5WQT09>

Meeting ID: 872 6912 4750 -- Passcode: 638055 -- One tap mobile - Dial by your location +1 346 248 7799 US (Houston)