

# BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South  
Crestone, Colorado 81131

## NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Cindy Reinhardt	President	2020/May 2020
Martin Macaulay	Vice President	2018/May 2018
Michael Scully	Treasurer	2018/May 2018
Lynn Drake	Secretary	2020/May 2020
Matthew Ghourdjian	Assistant Secretary	2020/May 2020

DATE: August 19, 2016

TIME: 9:00 A.M.

PLACE: BGW&SD Shop  
57 Baca Grant Way South  
Crestone, Colorado 81131

- I. ADMINISTRATIVE MATTERS (Action Items List – to be distributed).
- A. Present disclosures and potential conflicts of interest.
  - B. Approve Agenda.
  - C. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.
    - Approve Minutes from the July 15, 2016 regular meeting (enclosure – 002).
    - Review and accept unaudited financial statements for the period ending July 31, 2016, and current schedule of cash position (enclosure - 003).
  - D. Board and Staff Reports
    - District Manager’s Report – (enclosure – 004)
    - Operations Manager Report – (enclosure - 005)
    - Operations Report – (enclosure - 006)
    - Administrative Report - (enclosure – 007)
    - Engineer’s Report – (enclosure – 008)
  - E. Status of Administrative Analysis.
  - F. Discuss Topics for Scheduling Work Sessions in Lieu of Board Retreat.
  - G. Status of committee discussions regarding Negotiations with the Town of Crestone Related to an Amended and Restated Intergovernmental Agreement for sewer service.
  - H. Discuss preliminary review of draft meeting minutes by Board of Directors.
- II. FINANCIAL MATTERS
- A. Consider approval of the check register for the period ending August 19, 2016, as follows (enclosure – 009):

General Fund:	\$	13,797.62
Debt Service Fund	\$	-0-
Capital Projects Fund:	\$	26.40
Enterprise Fund:	\$	<u>67,506.36</u>
<b>Total:</b>	\$	<b>81,330.38</b>
  - B. Financial Summary
  - C. Discuss Establishing 2017 Budget Committee.
  - D. Update on Availability of Service/ Water and Sewer Billing Audit (enclosures -010a and 010b).
  - E. Review and consider amended request for reduction of water fees due to leak from Mr. Ed Nagel (enclosure - 011).
- III. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).
- IV. OFFICE ADMINISTRATION
- A. Discuss administrative follow-ups.
- V. OPERATIONS
- A. Discuss operational follow-ups.
  - B. Discuss estimate to fabricate and install four new hatches on the Moonlight and Brookview tanks (Information included in Operations Manager Report).
  - C. Discuss water supply to Golf Course when Golf Course well is out of service.
- VI. CAPITAL IMPROVEMENTS
- A. Review Capital Funding Sources and Uses (enclosure - 012).
  - B. Status of Flow Equalization Basin Project.
- VII. LEGAL MATTERS
- VIII. EXECUTIVE SESSION MATTERS - §24-6-402(4)(b),(e) and (f), C.R.S.
- A. Water Matters.
  - B. Personnel Matters.
- IX. OTHER BUSINESS
- X. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR SEPTEMBER 16, 2016**