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**NOTICE OF REGULAR MEETING and AGENDA  
BACA GRANDE WATER AND SANITATION DISTRICT BOARD of DIRECTORS**

WHEN: Wednesday, January 17, 2023

TIME: 9:00 AM

WHERE: **TELECONFERENCE VIA Zoom** [Ctrl+click to join Zoom meeting](#) (see below)

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<u>Board of Directors</u>	<u>Office</u>	<u>Term/Expiration</u>
Viva Lawson	President	2025/May 2025
John Loll	Vice-President	2025/May 2025
Mike Smith	Treasurer/Secretary	2027/May 2027
Rick Hart	Director	2025/May 2025
David Karas	Director	2027/May 2027

***\*Requires Board Action***

I. CALL TO ORDER

- Present disclosures and potential conflicts of interest
  - Board Roll Call
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II. **\*APPROVE AGENDA**

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III. **\*CONSENT AGENDA**

These items are considered routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

a. \* Approve Minutes from the December, 2023 Regular Meeting

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b. \* Review and accept unaudited financial statements for the period ending December 31, 2023 and current schedule of cash position (enclosure)

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IV. **PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. NO ACTION MAY BE TAKEN)**

Per Colorado Open Meetings Law, no Board discussion or action will take place until a later date, if necessary. Speakers must identify themselves with their full name and address. Each speaker's comments are limited to three minutes or less.

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V. FINANCIAL MATTERS

- a. \* Review and approve the check register for the period ending December 22, 2023(enclosure)

General	\$ 0.00
Capital	\$ 0.00
<u>Enterprise</u>	<u>\$ 8,935.23</u>
Total	\$ 8,935.23

- b. \* Review and approve the check register for the period ending January 17, 2024 (enclosure).

General	\$ 9,495.31
Capital	\$ 0.00
<u>Enterprise</u>	<u>\$ 25,892.94</u>
Total	\$ 35,388.25

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VI. BOARD AND STAFF REPORTS

- a. Board of Director Matters
  - b. District Engineer Report (enclosure)
    - \* Consider Proposal for Engineering Services Wastewater Treatment Plant (WWTP) Alternatives Analysis Update
  - c. District Manager Report (enclosure)
  - d. Administrative Manager’s Report (enclosure)
  - e. Director of Utilities Report (enclosure)
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VII. LEGAL MATTERS

- a. \* Consider adoption of Resolution No. 202401-01: Annual Administrative Resolution (enclosure)
  - b. \* Consider adoption of Resolution No. 2024-01-02: Ninth Amended and Restated Resolution Concerning the Imposition of Various Fees, Rates, Tolls, Penalties and Charges for Water and Sewer Service and Facilities (enclosure)
  - c. \* Consider adoption of Resolution No. 2024-01-03: Designation the District’s 24-Hour Posting Location (enclosure)
  - d. Transparency Notice
  - e. \* Consider approval of the final version of the Employee Manual Book.
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VIII. EXECUTIVE SESSION

Adjourn to Executive Session pursuant to C.R.S. § 24-6-402(4) (a), (b), and (e), which respectively concern personnel, the purchase or lease of real property, specific legal advice from counsel, and determining positions relative to matters subject to negotiation regarding the lease rate for the next 20-year term of the Water Service Agreement and the terms and conditions for continued provision of sewer service to the Town of Crestone as well as negotiations related thereto.

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IX. ADJOURN

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*\*Requires Board Action*

**NEXT REGULAR MEETING IS SCHEDULED FOR  
February 21, 2024, at 9:00 AM**

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Join Zoom Meeting

<https://us02web.zoom.us/j/87269124750?pwd=ZmZVcTd2Y0UycW0vRmFWNS9wTU5WQT09>

Meeting ID: 872 6912 4750 -- Passcode: 638055 -- One tap mobile - Dial by your location +1 346 248 7799 US (Houston)