

## NOTICE OF REGULAR MEETING AND AGENDA

**JULY 21, 2017**

9:00 A.M.

District Office - 57 Baca Grant Way South  
Crestone, Colorado 81131

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Michael Scully	President	2020/May 2020
Martin Macaulay	Vice President	2018/May 2018
Lynn Drake	Secretary	2020/May 2020
Matthew Ghourdjian	Treasurer	2020/May 2020
Robert Salmi	Assistant Secretary	2018/May 2018

## I. ADMINISTRATIVE MATTERS

## A. Present disclosures and potential conflicts of interest

B. 001- Approve Agenda

## C. CONSENT AGENDA – These items are considered routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

002- Approve Minutes from the May 19, 2017 Regular Meeting (tbd)003- Approve Minutes from the June 26, 2017 Special Meeting (tbd)004- Ratify the Independent Contractor Agreement between Russell Surveyors and the Baca Grande Water and Sanitation District005- Ratify the Independent Contractor Agreement between SourceWater Consulting, LLC and the Baca Grande Water and Sanitation District006- Ratify the Independent Contractor Agreement between Moltz Construction, Inc. and the Baca Grande Water and Sanitation District

## D. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

E. BOARD AND STAFF REPORTS

- 007- District Manager Report
- 008- Administrative Statistics
- 009- Operations Report
- 010- Engineer's Report

F. 2017-2018 LOOKING AHEAD

- 1. Meetings and Work Sessions
- 2. 2017 SDA Conference- September 13-15, Keystone, CO
- 3. 2018 Budget Planning Workshops
- 4. 2018 Elections

II. FINANCIAL MATTERS

- A. 011- Check Register: Consider approval of the check register for the period ending June 21, 2017, as follows:

General Fund:	\$	3314.00
Debt Service Fund	\$	-0-
Capital Projects Fund:	\$	3242.94
Enterprise Fund:	\$	<u>43,570.23</u>
<b>Total:</b>	\$	<b>50,127.17</b>

- B. 012- Review and accept unaudited financial statements for the period ending May 31, 2017

- C. 013- Review and accept unaudited financial statements for the period ending June 30, 2017

IV. OFFICE ADMINISTRATION

- A. Discuss administrative follow-ups

014- White Eagle LLC Fee Waiver Request

- B. Board Binder Updates:

- i. 2017 Board Manual
- ii. 2017 Annual PERA Finance Report Summary

V. OPERATIONS

A. Discuss operational follow-ups

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B. Discuss Sewer Pipe Inspection Camera

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C. Discuss Water Tank Inspections

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VI. CAPITAL IMPROVEMENTS

A. Status of 2017 Capital Improvement Projects  
Headworks/Flow Equalization Basin Project

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B. BioSolids 2017 Grant Award  
015- Engineering Proposal from TZA

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VII. LEGAL MATTERS

A. 3898 Rarity Way

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VIII. EXECUTIVE SESSION MATTERS - §24-6-402(4) (a)(b), (e)(I) and (f)(I), C.R.S.

A. Water Matters

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B. Personnel Matters

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IX. OTHER BUSINESS

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X. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR  
AUGUST 21, 2017**